|  |  |
| --- | --- |
| District Court Denver Probate Court  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ County, Colorado  Court Address:  **In the Matter of:**  **Miscellaneous Public Administrator Cases** | COURT USE ONLY |
| **Attorney or Party Without Attorney** **(Name and Address):**  Phone Number: E-mail:  FAX Number: Atty. Reg. #: |  |
| **\_\_\_\_\_\_\_ ANNUAL REPORT OF THE PUBLIC ADMINISTRATOR AND DEPUTY PUBLIC ADMINISTRATOR PURSUANT TO C.R.S. §15-12-623(2)** | |

COMES NOW, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Public Administrator, and\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

Deputy Public Administrator, pursuant to C.R.S. §15-12-623(2) respectfully submit the Annual Report for the calendar year \_\_\_\_\_\_\_\_\_\_\_\_, attached hereto and incorporated herein.

**SUMMARY**

**PART A: ISSUES**

1. Is the Public Administrator/Deputy Public Administrator’s bond current? **Yes** **No** If **No**, explain.

1. Is the Public Administrator/Deputy Public Administrator’s current bond filed with the Secretary of State? **Yes** **No** If **No**, explain.

1. Is a copy of the Public Administrator/Deputy Public Administrator’s bond filed with the appointing court? **❑Yes ❑No** If **No**, explain.

1. Is a copy of the Public Administrator’s Office current fee scheduled attached? **Yes** **No** If **No**, explain.

**PART B: CASE LOAD/COURT CASES**

|  |  |
| --- | --- |
| **Type of Case** | **Total Number of Cases** |
| Trust Cases |  |
| Special Administrator |  |
| Small Estates |  |
| Large Estates |  |
| Conservatorships |  |
| **GRAND TOTAL OF ALL CASES** |  |

**PART C: HOURS BILLED, FEES BILLED, EFFECTIVE HOURLY RATE, ETC., AS REPORTED ON THE ANNUAL REPORT - SPREADSHEET**

|  |  |
| --- | --- |
| **Total Hours Billed, Fees Billed, Effective Hourly Rate, etc.** | **Grand Total** |
| Total of Number of Hours Billed - Grand Total of **Column E** |  |
| Total PA Fees Including Staff/Investigator Billed - Grand Total of **Column F** |  |
| Total Effective Hourly Rate – Grand Total of **Column G** |  |
| Total PA Advancements Made in Current Year - Grand Total of **Column** **K** |  |
| Total Fees Lost/Write-Offs (Determined at the end of case) – Grand Total of **Column L** |  |
| Total Costs Lost/Write-Offs (Determined at the end of case) – Grand Total of **Column M** |  |

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Date Public Administrator/Deputy Public Administrator’s Signature