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# Colorado Office of Public Guardianship

## Commissioners

Deb Bennett-Woods, Chair  
Kelsey Lesco, Vice-Chair  
Marco Chayet  
Karen Kelley  
Alison Zinn



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## PUBLIC MEETING September 3, 2019

### Record of Proceedings

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#### CONVENE

The meeting of the Colorado Office of Public Guardianship Commission was convened in the Ralph Carr Judicial Building at 1300 Broadway, Conference Room 2B in Denver, Colorado at 1:34 PM by Commission Chair Bennett-Woods.

A quorum of the Commission was present.

#### **Commission Members Present**

Deb Bennett-Woods, Chair\*  
Karen Kelley\*  
Marco Chayet\*

Kelsey Lesco, Vice-Chair\*  
Alison Zinn\*

#### **Others Present**

Sueanna Johnson, Senior AAG

#### **Public Attendance**

No public attendees

#### AGENDA ITEMS

##### **I. Call to Order**

The meeting was called to order.

## **II. Interviews of Candidates for Executive Director for the Office of Public Guardianship**

At 1:35 PM, Commissioner Kelley made a motion to move into Executive Session. The executive session is to allow the Commission to consider the candidate interviews and application materials for the OPG Executive Director position. The Executive Session is authorized pursuant to § 24-6-402(3.5), C.R.S. The executive session is also authorized to protect the application materials for non-finalist candidate information pursuant to § 24-72-204(3)(a)(XI)(A), C.R.S. Commissioner Zinn seconds the motion. The motion passes unanimously.

**Executive Session was held to protect information of non-finalists candidates authorized under Colorado law**

**Executive Session was recorded**

**Commissioner Chayet left the call to attend to a personal matter.**

**Return to open meeting**

At 2:22 PM, the Commission returned to open session.

Chair Bennett-Woods called for a motion for the Commission to select Candidates A, B, D, and G as finalists for second round interviews. The candidates will be contacted by the Chair who will notify them of their status as a finalist, ensure the candidate wants to move forward with the process, and notify the candidate their name will be made public. Vice-Chair Lesco made the motion. Commissioner Zinn seconded the motion. The motion pass unanimously.

## **III. Housekeeping Rules for Second Round Interviews**

Chair Bennett-Woods discussed the Commissioner assignments for handling the second round interviews with one Commissioner taking the lead with questioning. Commissioner Kelley volunteered to not take an interview and that if Commissioner Chayet was unable to attend the second round interview, she would handle is assigned one in his place. Based on this, Chair Bennett-Woods assigned the second round interviews as follows:

Candidate A – Chair Bennett-Woods

Candidate B – Vice-Chair Lesco

Candidate D – Commissioner Zinn

Candidate G – Commissioner Chayet

The Commission then discussed whether the second round questions needed to be revised or updated in light of the first round interviews. After discussion, it was decided that the questions would remain the same.

Chair Bennett-Woods confirmed that she would contact the candidates to schedule the second round interviews, inform them that proceeding would mean their names would be public, the successful final candidate's appointment is conditional on a successful background check, and that candidates need to email three references to the email where they submitted their applications.

AAG Johnson indicated once interviews were scheduled, she would send an email to the Commissioners notifying them of the schedule.

**IV. Adjourn**

Commission Chair Bennett-Woods called for a motion to adjourn the meeting. The motion was made by Commissioner Kelley, and seconded by Commissioner Lesco. With no objections, the meeting adjourned at 2:39 PM.

**ATTESTATION**

As Commission Chair and Commission Vice-Chair, we attest that these minutes of the open public meeting of the Colorado Office of Public Guardianship Commission substantially reflect the substance of the discussion and action taken related to the matters under the authority of the Commission.

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Deb Bennett-Woods  
Commission Chair

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Kelsey Lesco  
Commission Vice-Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date