Colorado Office of Public Guardianship

Commissioners

Deb Bennett Woods, Chair
Kelsey Lesco, Vice-Chair
Marco Chayet
Karen Kelley
Alison Zinn

1300 Broadway, Suite 1250
Denver, CO 80203

(720) 625-5130
OPGCommission@gmail.com

NOTICE OF MEETING

Date/Time: August 28, 2019, 8:30 AM to 12:15 PM

Location: Ralph L. Carr Colorado Judicial Center
1300 Broadway, Conference Room 1F, Denver

Call-In Information – Tel: (720) 625-5050 / Participation
Code: 86376497

You are hereby notified that the Colorado Office of Public Guardianship
Commission will meet at the above-referenced date/time/ to discuss the below
agenda items.

Background of the OPG Commission

Pursuant to § 13-94-104(1), C.R.S. (2017), the Colorado General Assembly created
the Office of Public Guardianship Commission and Office within the Judicial
Department. The Commission is comprised of 5 members. Three of the members
are appointed by the Colorado Supreme Court, of which two must be attorneys
admitted to practice law in Colorado and one must be a resident of Colorado not
admitted to practice law. The remaining two members are appointed by the
Governor, one who must be an attorney admitted to practice law in this state and
one who must be a resident of Colorado not admitted to practice law.

Pursuant to HB 19-1045, signed into law on May 30, 2019 and effective July 1,
2019, the Commission is charged with appointing the Director for the Office of
Public Guardianship. The Director, once appointed, serves at the pleasure of the
Commission pursuant to § 13-94-104(3), C.R.S. (2019). The OPG Office/Commission
is a pilot program initially operating in the Second Judicial District and
subsequently the Seventh and Sixteenth Judicial Districts conditional upon
securing additional funding effective until June 30, 2023, at which time the agency

will either continue, discontinue, or be expanded by the General Assembly pursuant to § 13-94-111, C.R.S. (2019).

<u>Agenda</u>

I.   Call to Order

II.   Approval of the July 24, 2019 Meeting Minutes

III. Approval of the August 20, 2019 Meeting Minutes

IV.   Approval of First / Second Round Interview Questions

V.   Budget Issues (Presented by Hugh Wilson from State Court Administrator's Office)

VI.   Presentation of Additional Selection Process Issues for OPG Executive Director (Danielle Becwar / Janel Bravo)

- Reference Checks

- Assistance with Receipt of Public Comment

- Announcement of Appointed Executive Director Following Acceptance by Candidate

VII. Public Comment (10 Minutes)

BREAK (9:45 AM)

VIII. Interview with Non-Finalist Candidate*^ (10:00 AM – 11:00 AM)

IX.   Interview with Non-Finalist Candidate*^ (11:15 AM – 12:15 PM)

X.   Adjourn

* A portion of this meeting may be conducted in Executive Session, depending upon the votes of the Commission in order to protect attorney-client privileged information or other confidential information, as authorized by law. Although the

Commission provides advance notice when an Executive Session is likely to occur, the Commission members are entitled to receive attorney-client privileged advice on any matter noticed on the agenda.

^ Colorado law exempts from disclosure applications for executive director positions of a state agency who are not considered finalists pursuant to § 24-72-204(3)(a)(XI)(A). Executive session is authorized for the Commission to maintain the confidentiality of non-finalist application material until the candidate may be designated as a finalist. The interview may be conducted in Executive Session, as an applicant is authorized to request that such handled in that manner pursuant to § 24-6-402(3)(b)(I), C.R.S.

Meeting Materials

All documents and materials, except those subject to any applicable privileges or provisions of confidentiality under federal or state law, reviewed and considered by the Commission are or will be available to the public. Copies of the materials will be available at the meeting or thereafter upon request.

Contact

If you have any questions about this Notice of Meeting, please contact Connie Lind (720) 625-5958.