

**OPG Commission meeting
Director Report
05.13.2020**

Purpose: The Director Report will provide detailed information about new matters, updates about the previous month's matters, and next steps for the following month. The Director will provide the Director Report to all Commission members. Questions about the Director Report will be addressed at the Commission meetings, if necessary.

- I. **Administrative Infrastructure Update.** In progress.
 - a. CO OPG web site – complete, but for some minor tweaks and additions:
 - i. Transfer of Judicial CO OPG Commission “site” to CO OPG website
 - ii. Add Operating Policies
 - iii. Update Resources page
 - iv. Update for consistent language
 - b. Case Management System – complete for purposes of referral, intake and case acceptance processes.
 - i. In progress: development of court forms, Individualized Guardianship Plan, and e-signature capabilities
- II. **Budget and MOU Update.**
 - a. Meeting scheduled with SCAO scheduled for 05.07.2020 regarding CO OPG independence and MOU review. An update will be provided at the 05.13.2020 meeting
 - b. Discussions with SCAO Budget Manager Hugh Wilson and JBC Steve Allen for FY2020. Mr. Allen is confident that CO OPG budget will be safe through the next few years, mostly due to the provision for court and probate fees

- c. Discussion with CDHS Office of Behavioral Health. OBH is willing to provide CO OPG with funding for FTE to address guardianship of individuals discharging from Pueblo and Fort Logan and regional centers, approximately 40 individual per year
- d. See Representative Payee discussion below

- III. **Stakeholder Engagement Plan – In progress.** A memo from AG Enck was previously provided to Commission members. Memo indicates Stakeholder Advisory Panel is not subject to Open Meetings Law. I spoke with Julie Reiskin (below) of Colorado Cross Disability Coalition who advised regarding the Stakeholder Advisory Panel and its makeup. Ms. Reiskin provided me with various research and information which I am processing to determine the best make up and use of the Panel. I will provide an update at a future CO OPG Commission meeting
- IV. **Colorado OPG Fiscal Policies (Policy 5) draft.** In progress with assistance of Commissioner Bennett-Woods. Once fiscal policies are updated, submitted and reviewed, the Fiscal Policies will be incorporated into the Operating Policies.
- V. **Colorado OPG Pilot Program Operating Policies.** Operating Policies were ratified at the 03.05.2020 OPG Commission Emergency Meeting. The amended versions [Policy 3, 4, and 6] were submitted to the Commission only for review along with the Director Report. Once reviewed by the Commission, policies will be posted on the Colorado OPG website
 - a. Policies 3, 4, and 6 were amended
 - b. Policy 1 was updated with NGA/CO OPG Standards Matrix as requested by Commissioner Bennet-Woods

c. **Internal Ethics Committee** – No update. I will continue to research the creation of the Committee for discussion at another CO OPG Commission meeting

a. Trainings

i. Continued our training series with Tracy L. Hutchinson, MS Community Counseling, licensed Professional Counselor, Master Addictions Counselor, Colorado Addictions Counselor (CAC) III, <https://mindfulalchemist.org/>

1. 04.15.2020: Decision-making and self-care

2. 05.20.2020: Verbal de-escalation

ii. 05.05.2020: Cross-training with Rocky Mountain Human Services: Successful communication with individuals with intellectual and/or developmental disabilities

iii. 05.21.2020: Training with Lifelong, Inc.: Successful communication with individuals with cognitive impairments <http://lifelonginc.com/>

iv. Training session TBD with Colorado Cross Disability Coalition www.ccdconline.org

v. Cross-training with Center for Trauma and Resilience – will be rescheduled due to the COVID-19 Policies

d. **Representative Payee, etc. issue.** Negotiations with CFPD in progress.

i. Contract for an amount/person/month and a lesser amount/person/month for certain Skilled Nursing or Assistive Living Facility and CFPD has capacity to serve a total of 20 CO OPG clients at this time

- ii. I will apply for the Next 50 Initiative Collective Impact Challenge Grant for Rep Payee program [with CFPD and Lutheran Family Services Older Adult & Caregiver Services]

e. **Intake Eligibility, Prioritization and Referral Process.**

- i. Update on number of registered users, referrals, accepted cases, etc. since April 30th launch
 - 1. As of 05.05.2020: 3 referrals – Partial status (incomplete)
 - 2. As of 05.05.2020: 7 registered users
- ii. Considering a recorded online tutorial for completing a referral

- f. **Data gathering and CMS coding issues.** In progress – no new updates other than numbers related to the launch of CO OPG

VI. **Human Resource Update** – no update and will be removed from future Director Reports and added when necessary

VII. **Colorado OPG Strategic Plan.** Draft previously provided – no updates

VIII. **Stakeholder Meeting Update** since 03.11.2020

- a. 03.18.2020 and 03.26.2020: Emails and phone conferences with Dr. Robin Yasui, Denver Health Clinic Doctor regarding CO OPG and capacity determinations
- b. 03.18.2020: Phone conference with Carrie Diehl – Program Director, Colorado Coalition for Elder Rights and Abuse Prevention. I will present to this group on 05.19.2020 via WebEx
- c. 03.23.2020 and 04.30.2020: Phone conference with Representative Marc Snyder regarding budget. Discussed

possibility of excess funds and returning them to the General Fund

- d. Ongoing meetings with CDHS Denver APS – Whitney Nettleton and David Bernhardt regarding referral process, COVID-19 policies, and client interactions
- e. 03.27.2020: Phone conference with Karen Levine, Rocky Mountain Human Services (RMHS) regarding data gathering, RMHS Transition Services program and cross-training with CO OPG
- f. 04.02.2020: Phone conference with Medical Legal Partnership – Pia Dean, Marc Scanlon and Jessica Pekala regarding partnership referral process with Denver Health
- g. 04.07.2020: Phone conference with CDHS – OBH and Community Services Office of Community Access and Independence regarding need for CO OPG and possible funding assistance to address guardianship of their clientele
- h. 04.09.2020: Phone conference with Colorado Guardianship Alliance, Judy Hamm – Executive Director and Juanita Peterson – Program Director regarding data gathering and partnership
- i. 04.09.2020: Phone conference with Lara Vandenberg – Veteran’s Administration Guardianship Program, regarding referral process and VA needs
- j. 04.13.2020: Phone conference with Julie Reiskin – Director, Colorado Cross Disability Coalition regarding Stakeholder Advisory Panel and training for CO OPG staff
- k. 04.22.2020: Phone conference with Keith Hinkel - Pennsylvania Office of Elder Justice in the Courts regarding CO OPG processes

- l. 04.22.2020: Emails with Aida Meyers – El Paso County APS caseworker regarding potential referral

- m. 04.28.2020: Emails with Lynn Lowe – Denver Forensic Collaborative (DFC) Elder Navigator to staff a DFC case

- n. 05.01.2020: Phone conference with Julia Cardi – Law Week journalist regarding update to CO OPG podcast