**COLORADO OFFICE OF THE PUBLIC GUARDIANSHIP COMMISSION**

**NOTICE OF MEETING**

**Date/Time of Meeting:** November 20, 2017, 10 a.m.

**Location:** Ralph L. Carr Colorado Judicial Center

1300 Broadway, Conference Room 1A, Denver, Colorado

You are hereby notified that the Colorado Office of the Public Guardianship Commission will meet at the above-referenced date/time/place to discuss the below agenda items.

**Background of the OPG Commission**

Pursuant to § 13-94-104(1), C.R.S. (2017), the Colorado General Assembly created the Office of the Public Guardianship Commission and Office within the Judicial Department. The Commission is comprised of 5 members. Three of the members are appointed by the Colorado Supreme Court, of which two must be attorneys admitted to practice law in Colorado and one must be a resident of Colorado not admitted to practice law. The remaining two members are appointed by the Governor, one who must be an attorney admitted to practice law in this state and one who must be a resident of Colorado not admitted to practice law.

The current Commission members are:

* Shari Caton, Esq., Chair (Appointed by the Colorado Supreme Court)

* Deb Bennett Woods, Vice-Chair (Appointed by the Colorado Supreme Court)
* Kelsey Lesco, Esq. (Appointed by the Colorado Supreme Court)
* Marco Chayet, Esq. (Appointed by the Governor)
* Karen Kelley (Appointed by

the Governor

The Commission is charged with appointing the Director for the Office of the Public Guardianship when at least $1.7 million is raised from gifts, grants or donations. The Director, once appointed, serves at the pleasure of the Commission pursuant to § 13-94-104(3), C.R.S. (2017). The OPG Office/Commission is a pilot program effective until June 30, 2021, at which time the agency will either continue, discontinue, or be expanded by the General Assembly pursuant to § 13-94-111, C.R.S. (2017).

**Agenda**

1. Call to Order
2. Approval of the October 30, 2017 Minutes
3. Discussion and Approval of Public Comment Commission Policy
4. Public Comment
5. Update/Review of Memorandum of Understanding with State Judicial and the OPG Office
6. Policies / Procedures for the Commission

* By-Laws
* Procedures/Guidelines for raising money/receiving donations

1. Review of Draft Letter to Independent Ethics Commission for Request for Advisory Opinion\*
2. Commission Training: Legal and Ethical Concerns for Commission Members\*
3. Discussion of Future Meetings / Schedule
4. Adjourn

\* A portion of this meeting may be conducted in Executive Session, depending upon the votes of the Commission in order to protect attorney-client privileged information.

**Meeting Materials**

All documents and materials, except those subject to any applicable privileges or provisions of confidentiality under federal or state law, reviewed and considered by the Board are or will be available to the public. Copies of the materials will be available at the meeting or thereafter upon request.

**Future Meetings**

**December 11, 2017 at 10:00 a.m.**

Ralph L. Carr Judicial Building

1300 Broadway, Conference Room 1F

Denver, CO 80202

**Contact**

If you have any questions about this Notice of Meeting, please contact Terry Scanlon at (720) 625-5697.