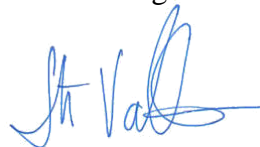


STATE COURT ADMINISTRATOR POLICY
CONCERNING ACCESS TO THE ASSESSMENT SUMMARY REPORT PREPARED BY
PROBATION DEPARTMENTS

1. RECITALS AND PURPOSE. Section 16-11-102(1)(a)(V), C.R.S., requires a probation department that has prepared a Presentence Investigation Report (“PSIR”) for the trial court’s use at sentencing to transmit a copy of the PSIR to the Colorado Department of Corrections (“CDOC”) when a defendant is sentenced to a term of imprisonment. At times, a trial court will order a probation department to complete an Assessment Summary Report (“ASR”) in lieu of a full PSIR. The ASR includes, among other things, a risk/needs assessment, substance abuse assessments, and a mental health screen. This information is gleaned either from copyrighted instruments or contains information protected by various statutes and regulations. Thus, the ASR is not a document available to the public pursuant to Chief Justice Directive (“CJD”) 05-01, §4.60(a). The ASR is not a statutorily required report and there is no requirement that it be transmitted to the CDOC, but receipt of the completed ASR could assist the CDOC in performing its duties.
2. POLICY. This Policy is issued by the State Court Administrator (“SCA”) pursuant to CJD 05-01 §2.00(b)(3). The CDOC is hereby excluded from the definition of “public” as set forth in CJD 05-01 Section 2.00(b) for this limited purpose and is thus eligible to receive the ASR from probation departments.
3. EFFECTIVE DATE. This Policy shall be effective upon the date it is executed by the SCA.

Done and signed on November 17, 2020



Steven Vasconcellos
State Court Administrator