

**TWENTY SECOND JUDICIAL DISTRICT
DOLORES AND MONTEZUMA COUNTIES**

ADMINISTRATIVE ORDER 2016-07

**ORDER REGARDING ACCESS TO DOMESTIC RELATIONS FILES BY COLORADO
LEGAL SERVICES DURANGO MANAGING ATTORNEY AND STAFF ("CLS")**

PURSUANT TO AUTHORITY GRANTED TO CHIEF JUDGES of the judicial districts of the State of Colorado by Chief Justice Directive 95-01, "Authority and Responsibility of Chief Judges," the following order is hereby entered:

Whereas, all persons regardless of their economic status should have access to the Courts of the State of Colorado, and

Whereas, access to legal advice and aid is a key component to access the court, and

Whereas, one method used to provide service to certain persons who would not otherwise have access to legal representation in the courts is through the provision of so-called "unbundled" legal services, and

Whereas, Colorado Legal Services Durango Managing Attorney and Staff ("CLS"), whose address is 835 E. 2nd Avenue, Suite 300, Durango, CO 81301, and other licensed attorneys working with the CLS Pro-Bono Innovation Fund Grant have begun a program to provide pro bono legal assistance to persons in Montezuma and Dolores Counties (hereinafter "the project"). The purpose of this access is to assist low-income eligible clients receiving unbundled legal services via volunteer attorneys in post-decree matters, and

Whereas the attorneys working with the project have a need to have access to the court files of those persons they are serving,

Now, therefore, the Chief Judge of the 22nd Judicial District hereby **GRANTS** CLS, and any other licensed attorneys working with the project, access for its Cortez Post-Decree Clinic to domestic relations case files in the 22nd Judicial District, including those that involve post-decree matters. The access granted is limited as set forth below.

The attorney working with clients served by the project shall complete and submit a **Certification of Limited Representation** for a party in each case to which access is sought.

Effective the date of this order, CLS and volunteer attorneys working with the project and who have filed a Certification of Limited Appearance in a particular case may have electronic access to that domestic relations case file in the 22nd Judicial District through the Integrated Colorado Courts E-Filing System ("ICCES"). CLS's ICCES access may include suppressed domestic case files and documents, but may not include sealed or protected domestic case files or documents. Such access to domestic relations files hereby granted to the CLS Durango Managing Attorney and CLS Durango staff is limited and shall be for the sole purpose of assisting CLS Cortez Post-Decree Clinic clients with domestic cases, including post-decree matters. Any documents filed in the case must be filed by the party represented at the clerk's office or by mail.

Upon competition of the limited or unbundled representation, CLS or the volunteer attorneys providing such services shall file a notice of termination of representation. When such notice of termination of representation is filed, the Clerk will remove the attorney's name from the case and that attorney will have no greater access to the case than a member of the general public has. An attorney who is working with this program may reacquire access by filing a new Certification of Limited Appearance.

SO ORDERED ON Oct 11, 2016



DOUGLAS S. WALKER
CHIEF JUDGE
22nd JUDICIAL DISTRICT