

PARTICIPANT HANDBOOK

Weld County – DUI Court Program



This book belongs to: _____

Revised on
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TABLE OF CONTENTS

Welcome.....	page 3
Confidentiality.....	page 5
DUI Court Program Rules	page 5
Phase System- How It All Works.....	page 6
Phase 1.....	page 6
Phase 2.....	page 7
Phase 3.....	page 8
Phase 4.....	page 9
Phase 5.....	page 10
Graduation	page 11
Phase Requirement Overview.....	page 12
Planner and Journal	page 12
Termination	page 13
Alcohol/Drug Screens	page 14
Sanctions & Incentives.....	page 15
Dress Code.....	page 16
Continuing Care & Mentorship.....	page 16
Useful Community Resources.....	page 17
My Notes.....	page 19
Participant Contract.....	page 21
Probation Terms and Conditions.....	page 25
Creative Counseling Rules & Guidelines.....	page 26
Adult Out-Patient Services Rules & Guidelines.....	page 29

WELCOME!

This handbook is designed to provide you with the necessary tools and information you need to be successful in the program. As you begin your journey toward sobriety, you need to be motivated to work toward changing your lifestyle and becoming free of alcohol and chemical addiction. Please read carefully as you will be required to follow the instructions and rules outlined in this handbook. **Provisions of this handbook are subject to change, to the extent possible you will be notified in writing at least 30 days before the change takes effect. Participants will be notified and expected to comply with those changes.**

First, **Congratulations** are in order!

Entering the DUI Court Program is a monumental first step in recognizing you have an addiction and you are ready to fight.



You are no longer powerless. Many addicts are undermined because they believe they are powerless to change the situation. This is not true! You do have the power to make changes. It may be very slow and painful at times. It may result in periods when you fall backward but you have the power to pick yourself up, wipe yourself off, and

regain your control. Use your power to take one minute at a time, one hour at a time, and one day at a time. As you move forward use your power to look one week into the future, one month into the future.



The biggest hurdle to fighting addiction is to make a decision that it is time to make a life change. That life change will reflect your desire to end your addiction. Your life change will require one or many changes be made to accomplish your goal.

The DUI Court will provide you with the following tools to help you be successful. As you progress through treatment, you will become more familiar with these tools and how to use them to your advantage as you move toward a sober, drug-free and alcohol-free lifestyle.

- Incentives and sanctions
- Accountability through Court reviews
- Assignments and/or essays
- Alcohol/drug monitoring
- Your daily planner/journal
- Meetings with your treatment provider
- Daily sober living activities and/or support groups



Placing value in these activities will help combat addiction.

(obtained from: http://www.peele.net/7tools/7tools_chapter1.html)



- **ACHIEVEMENT**—accomplishing constructive and socially valued goals, such as participating in athletics, being involved in your community, getting an education, succeeding at work, or providing for your family.

- **CONSCIOUSNESS**—being alert, awake, and aware of your surroundings; using your mind to make sense out of your life and experience.



- **ACTIVITY**—being energetic in daily life and engaged in the world around you.

- **HEALTH**—eating well, exercising, getting health care, and choosing an overall healthy lifestyle.

- **RESPONSIBILITY**—fulfilling your commitments as well as doing what the law obliges you to do.

- **SELF-RESPECT**—caring for and about yourself and, by extension, all people.



- **COMMUNITY**—being involved in the communities of which you are part (your town, school, work organization, religious group, neighborhood, political party) and contributing to the welfare of these groups—and the larger world.

Confidentiality

The Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), 45 C.F.R. Parts 160 & 164 require that your identity and privacy be protected. In response to these regulations, the DUI Court has developed policies and procedures to guard your privacy. You will be asked to sign a Release of Information for the sole purpose of court hearings and reports concerning your specific DUI Court case.

DUI Court Program Rules



As a participant, you will be required to abide by the rules outlined in the *Participant Contract, **Terms and Conditions of Probation and ***Creative Counseling's rules and guidelines, including but not limited to the following:

1. You must abstain from the use of all illegal drugs, abusable substances, marijuana and alcohol.
2. You must inform your treating physician you are in recovery. The team supports your physicians' recommendations to use prescriptions as prescribed which will be monitored as the team sees fit. Should an emergency occur you must contact your Probation Officer within 24 hours of discharge. Keep in mind certain medications will take away DUI court sober days, however you will not face termination if you are following the recommendations of the prescribing physician. No client will be allowed to consume narcotics on a long-term basis.
3. You must attend Court reviews and treatment sessions as scheduled and on time. Personal appointments, including employment, must be scheduled around DUI Court requirements, which include but is not limited to Court reviews, treatment, probation appointments and alcohol/drug testing. Any excused absences must be approved by your Probation Officer prior.
4. You must submit to random alcohol and drug testing. Any missed tests or dilute tests will be considered positive. You are responsible for everything that goes in your body and may test positive.
5. You understand that by participating in the DUI Court, you must disclose that you are in possession of a medical marijuana card and will sign a release. You understand you will not be able to use marijuana in any form while participating in this program. You also understand that you are not permitted to act as a dispenser of or provider for medical marijuana at any time while participating in this program.
6. Do not possess any weapons while in the DUI Court program.
7. Keep the DUI Court Team informed of your current address and phone number at all times. You must remain a resident of Weld County throughout the duration of your participation in DUI Court.
8. Dress appropriately for Court reviews and treatment sessions. (Please refer to Dress Code Guidelines on page 15).
9. Cell phones must be turned OFF before entering the Courtroom or treatment session. (No silent ring, no vibrate mode) Be respectful to others. Any disruption may be cause for sanction.
10. You must complete an assessment and comply with all recommended treatment.
11. If you fail to comply with any of the phase requirements, you may be regressed back to an earlier phase or terminated from the program.
12. Abide by all other rules and regulations imposed by the DUI Court and agencies providing services.

How it all works

Upon entering DUI Court, you will meet with your Probation Officer to develop a case plan. You and your PO together will develop a case plan that sets *attainable*, short-term goals with clearly defined action steps.



Contact with your PO and treatment provider is based on initial assessments, your personal case plan, and phase level minimum contact guidelines. Each treatment phase has its own treatment goals and expectations you will be responsible for achieving. You will progress through one phase to the next based on the recommendations of your PO and your treatment provider.



PHASE 1-ORIENTATION



Duration- minimum of 4 weeks

Orientation is the starting point of your involvement with the DUI Court. It is during this period you will make initial contact with your Probation Officer, treatment provider and monitoring agency. In order to advance phases, it must be noticeable you are making positive changes.

You will be required to:

- Attend all scheduled Court appearances;
- Sign terms and conditions with your Probation Officer and attend all scheduled probation meetings ;
- Attend intake appointment and all treatment appointments;
- Submit to drug and alcohol screening (UA, BA, patch, swab, etc.) a minimum of two times a week as directed;
- Use your daily planner/journal as evident by your entries;

To advance to Phase 2, you will have completed the following (check off when completed):

- I have developed a personal treatment plan;
- I have created and managed a schedule that allows me to meet all program requirements;
- I have created a routine to complete my daily planner and time to reflect in the journal;
- I am in compliance with sobriety and treatment requirements; and
- I have written an essay requesting advancement into the next phase and give specific reasons why I feel my request should be granted.



PHASE 2 - STABILITY

Duration-minimum of 12 weeks



You have proven to yourself and the DUI Court Team that you can be successful in the choices you make. Now, you must stabilize your life! Have you struggled with maintaining a job, caring for yourself and/or your children? During Phase 2, you must have a safe place to live with other sober individuals, and develop a regular schedule. If you are not changing your old life style, you will not be advanced.

You will be required to:

- Attend all scheduled Court appearances;
- Attend all scheduled probation meetings;
- Be compliant with monitored sobriety - Submit to drug and alcohol screening (UA, BA, patch, swab, etc.) a minimum of two times a week as directed;
- Use your daily planner/journal as evident by entries;
- Attend AA/ NA or other support groups a minimum of two times a month. These support groups cannot interfere with any other treatment. (Find nearby NA Meetings at: <http://www.nacolorado.org/meetings.php>);
- Participate in sober living activities;
- Attend all weekly treatment appointments identified in your treatment plan and actively engage in all therapy sessions;
- Obtain or maintain stable employment or actively seek work/school/vocational program or volunteer on a full-time basis*;
- Once released from Work Release you must complete the Victim Impact Panel in person and provide proof to The Geo Group, Inc.;
- Complete a minimum of 20 hours useful public service and provide proof to The Geo Group, Inc.; and
- Have a minimum of 30 days of continuous documented sobriety immediately preceding entry into Phase 3.

To advance to Phase 3, you will have completed the following (check off when completed):

- I have maintained 30 days of continuous sobriety;
- I have attended the Victim Impact Panel and provided proof to The Geo Group, Inc.;
- I have obtained employment, or I am attending school/vocational program or am volunteering full-time*;
- I am making positive progress in my treatment as indicated by my treatment provider and Probation Officer and is shown in my daily actions;
- I have found and created a relationship with a sober support group; and
- I have written an essay requesting advancement into the next phase and gave specific reasons why I feel my request should be granted, including what I have learned from my sober support groups.



PHASE 3 - SOBER LIVING SKILLS



Duration – minimum 26 weeks

Advancement to Phase 3 is an accomplishment and triumph. The power and control you have proven has earned you this great accomplishment. Next, demonstrated sober living skills will empower you in recovery by teaching healthy life skills that can support your ongoing progress. If you are not demonstrating positive changes and progress, you will not be advanced.

You will be required to:

- Attend all scheduled Court appearances;
- Attend all scheduled probation meetings;
- Be compliant with sobriety - Submit to drug and alcohol screening (UA, BA, patch, swab, etc.) a minimum of two times a week as directed;
- Use your daily planner/journal;
- Attend AA/ NA or other support groups a minimum of two times a month on days that no other treatment contacts are scheduled;
- Participate in sober living activities;
- Attend all treatment appointments identified in your treatment plan and actively engage in all therapy sessions;
- Maintain stable employment or be enrolled in a work/school/vocational program or volunteer on a full-time basis*;
- Maintain a sober, safe and stable living environment;
- Demonstrate a substantial pattern of sobriety as determined by the treatment team;
- Complete no less than half of the required useful public service hours and provide proof to The Geo Group, Inc., before entering Phase 4;
- Make a financial plan to begin to pay and court costs and/or restitution;
- Start paying for your treatment and monitored sobriety the last 2 months of phase 3;
- Have a minimum of 30 days continuous documents sobriety immediately preceding entry into phase 4; and
- Attend all graduations unless previously excused by the DUI Court Team.

To advance to Phase 4, you will have completed the following (check off when completed):

- I have maintained 30 days continuous sobriety;
- I am becoming financially responsible and created a personal budget and discussed a payment plan with my Probation Officer that includes treatment costs and court fines;
- I have completed at least half of my required useful public service and provided proof to The Geo Group, Inc.;
- I am maintaining suitable employment or attending school or a vocational training program*;
- I am maintaining stable, safe and sober housing that is supportive of my recovery;
- I am making progress in my treatment as indicated by my treatment provider and Probation Officer and also demonstrated by my behaviors, actions and lifestyle;
- I have completed "My Story"; and
- I have written an essay requesting advancement into the next phase and gave specific reasons why I feel my request should be granted, including what I have gained from my sober support groups and included a copy of my monthly budget.



PHASE 4 - RELAPSE PREVENTION

Duration – minimum 12 weeks



The road to recovery is usually long and hard and one travels it gracefully. Take a minute and look at the progress you have made so far. **Way to go!** As you continue through the program, you may encounter many slips, trips, and lapses. In this phase, you will learn how to pick yourself up when you fall, brush off the dust, and keep going. If you are not demonstrating a new pro-social lifestyle including stability, you will not be advanced.

You will be required to:

- Attend all scheduled Court appearances;
- Attend all scheduled probation meetings;
- Be compliant with sobriety - Submit to drug and alcohol screening (UA, BA, patch, swab, etc.) a minimum of two times a week as directed;
- Use your daily planner/journal;
- Attend AA/ NA or other support groups a minimum of two times a month on days that no other treatment contacts are scheduled;
- Participate in sober living activities;
- Attend all weekly treatment appointments identified in your treatment plan and actively engage in treatment sessions;
- Maintain stable employment or enrolled in work/school/vocational program or volunteer on a full-time basis*;
- Maintain a sober, safe and stable living environment;
- Complete required treatment;
- Complete useful public service hours and provide proof to The Geo Group, Inc.;
- Continue paying for court costs and restitution within the guidelines of a personal budget;
- Pay for all of your treatment and monitored sobriety;
- Present written and/or oral personal change plan to your Probation Officer and treatment team;
- Have a minimum of 30 days continuous documented sobriety immediately preceding phase 5; and
- Attend all graduations unless previously excused by the DUI Court Team.

To advance to Phase 5, you will have completed the following (check off when completed):

- I have maintained 30 days continuous sobriety;
- I am financially responsible and following my approved budget;
- I am maintaining suitable employment or attending school or a vocational training program*;
- I am maintaining stable, safe and sober housing that is supportive to my recovery;
- I have completed my useful public service hours and provided proof to The Geo Group, Inc.;
- I completed my written change plan for treatment and have provided a copy to my Probation Officer;
- I am a positive role model for new participants entering the DUI Court program;
- I am living a pro-social, stable life in recovery as demonstrated by my words, actions and behaviors; and
- I have written an essay requesting advancement into the next phase and gave specific reasons why I feel my request should be granted, including what I have gained from my sober support groups and included a copy of my monthly budget.



PHASE 5 - MAINTENANCE



Duration – minimum 12 weeks

CONGRATULATIONS! You made it to the final phase of the DUI Court. You should be proud of your accomplishments. **Now, other participants will look to you for leadership and support.** Upon completion of this phase, you will be eligible for graduation. If you are not demonstrating a stable life in recovery and have truly made changes, you will not be eligible for graduation. Please see Graduation Requirements on page 11.

You will be required to:

- Attend all scheduled Court appearances;
- Attend all scheduled probation meetings;
- Be compliant with sobriety - Submit to drug and alcohol screening (UA, BA, patch, swab, etc.) a minimum of two times a week as directed;
- Pay for and submit a hair follicle test between 20-60 days prior to graduation;
- Use your daily planner/journal;
- Attend AA/ NA or other support groups a minimum of two times a month on days that no other treatment contacts are scheduled;
- Participate in sober living activities;
- Maintain a stable, sober and stable living environment that is supportive to my recovery;
- Maintain financial stability established with work or entitlement payments;
- Model appropriate and pro-social, sober lifestyle;
- Have a minimum 90 days DUI Court documented sobriety;
- Pay for all treatment and monitored sobriety; and
- Attend all graduations unless previously excused by the DUI Court Team.

To be eligible for graduation, you will have completed all the requirements on page 11.

GRADUATION



Graduation from the DUI Court program is recognized as a very important event. Your loved ones will be invited to join you at a special ceremony as the DUI Court Team congratulates you for successfully completing all the phases of the program and achieving your goal to reclaim a sober life.

In order to be eligible for graduation, the following criteria must be met:

- I have completed all required treatment and progressed through the phases within a reasonable period of time;
- I have completed all of the terms and conditions of probation;
- I have complied with all the terms and conditions of the DUI Court contract.
- I have completed my useful public service and Victim Impact Panel, including providing proof to The Geo Group, Inc.;
- I have demonstrated a substantial period of sobriety as determined by the treatment team (minimum 90 days DUI Court documented);
- I am able to support and maintain myself financially through legal means;
- I am compliant with my financial responsibilities of this case, including court costs and fines, treatment expenses and monitored sobriety expenses.
- I have maintained a stable living situation that is supportive of my sobriety and I have developed a healthy support system that can help me;
- I have completed my graduation application, which includes the following items:
 - I have developed a long-term sobriety plan that addresses triggers I may encounter after I am out of the program. It also includes a plan to avoid relapse and/ or seek help should a relapse occur.
 - My experience in the program and the tools I have learned. This essay also establishes who my support group is and how they will help me maintain sobriety after graduation. This essay has been presented to the Court and approved by the DUI Court team; and
- I have made changes in all aspects of my life that support my future in recovery and is evident by my words, behaviors, actions and lifestyle.



PHASE REQUIREMENTS



This phase requirement grid is to help you visualize the overview of the program. For all specific rules and responsibilities, please refer to page 4-11 and 13-16 of this handbook, as well as Terms and Conditions of Probation, DUI Court Contract and agency rules.

Phase	Duration	Alcohol/Drug Testing	Court Appearances	Probation Meetings	Treatment Contacts
1	Min 4 weeks (28 days)	Per Probation Officer	Min 2x month	Min 1x week	Intake/ Min 3x week
2	Min 12 weeks (86 days)	Per Probation Officer	Min 2x month	Min 1x week	Min 2x week
3	Min 26 weeks (182 days)	Per Probation Officer	Min 1x month	Min 2x month	Min 1x week
4	Min 12 weeks (86 days)	Per Probation Officer	Min 1x month	Min 1x month	Per treatment plan
5	Min 12 weeks (86 days)	Per Probation Officer	Monthly	Min 1x month	Per treatment plan

****** All time periods and contact standards are minimums. Your individual performance and change will affect any standard being increased. The program is designed for you to create long term change, not just checking off a list******



Planner and Journal

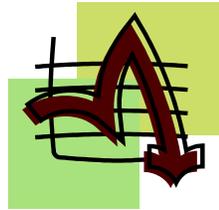
The DUI Court Team understands entering into the program includes having many additional items to handle and appointments to attend. Managing and tracking the use of your time is very important when complying with all requirements and also in order to maintain a life of recovery long term. Journaling is also a healthy long-term activity to help process events in your life. Many successful individuals use journaling as a way to process their daily life.

In order to help you begin the habit of accounting for how you use your time, establish a stable schedule in all aspects of your life and process daily events, completion of your planner and journal is required on a daily basis.

You will be given a new journal every time you are in for a DUI Court review. Commit to taking at least 10-15 minutes every morning and every evening to not only list what you spent time doing but also reflect if you are taking care of yourself (eating, sleeping, participating in sober activities, etc.) and process what happened in your day. In the journaling section, this is for your thoughts and feelings, as you have already listed what you have done in the planner section.

Bring your journal with you everywhere you go and when meeting with your Probation Officer, plan for them to review parts with you. Bring your journal with you to your DUI Court review and provide it to the judge. This will help the professionals also be able to tell your commitment to lifestyle change and what you are facing daily in life.

TERMINATION FROM DUI COURT



Termination from the DUI Court program is at the discretion of the DUI Court team. Upon termination, your case will return to the originally assigned division on a probation revocation. Dismissal from DUI Court program may occur for various reasons including, but not limited to:

- ✘ You request termination from the DUI Court program;
- ✘ You abscond from supervision;
- ✘ You move outside of Weld County.
- ✘ You are arrested for an offense that disqualifies you from participation whether the conduct occurred before or after your participation in the program. An arrest for a non-disqualifying offense will not suspend participation unless your incarceration or conviction renders you unable to successfully complete the DUI Court program;
- ✘ You are determined to have a condition that would prevent you from participating in or achieving benefits from the DUI Court program;
- ✘ You fail to move through each of the Phases of treatment within a reasonable amount of time;
- ✘ You are absent from Court appearances other than those truly beyond your control after seeking assistance from your PO before your in-Court review;
- ✘ You make threats or engage in acts of violence toward treatment providers, other participants or the DUI Court team while in the program;
- ✘ You fail to comply with the terms of the DUI Court Contract;
- ✘ Dishonest in treatment;
- ✘ Failure to report any interaction with law enforcement.

Alcohol and Drug Screens



Since achieving and maintaining sobriety is one of the main goals of the DUI Court program, you will be tested randomly throughout the entire DUI Court Program.

REMEMBER:

- ⇒ Testing will be done on a random basis. The number of tests per week may vary.
- ⇒ You will be observed to ensure freedom from errors.
- ⇒ You must submitted your monitored sobriety at the agency your Probation Officer has assigned you to. Should you submit at an agency not approved by your Probation Officer prior to the testing, this test may still be considered a missed test.
- ⇒ Methods of testing are determined by the DUI Court Team and are not negotiable.
- ⇒ If you **miss a test or submit a dilute test**, it will count as a **positive test**.
- ⇒ Any detectable level of alcohol, drug or mood altering substance is considered a positive test.
- ⇒ If you have a positive test in any DUI Court phase, there will be a response at the discretion of the team. The team will consider your honesty about your use in determining the appropriate sanction.
- ⇒ If you ask for a confirmation test, you may be charged for the confirmation test if it comes back positive for alcohol and/or controlled substances.
- ⇒ You are responsible for anything that goes into your body. Not knowing something is a substance or accidentally ingesting alcohol, drug or mood altering substance will still be handled as a positive test. Certain over the counter products may have substances in them; you are responsible for choosing items that will not test positive. This includes but is not limited to mouth wash, medications, supplements, poppy seeds, etc.

SANCTIONS & INCENTIVES

Incentives are rewards for positive behavior.



Therapeutic Responses/Sanctions are the imposition of a consequence for negative behavior.

Incentives in DUI Court

Frequent Court reviews afford the DUI Court Team the opportunity to respond quickly to your behaviors, whether positive or negative. When you demonstrate compliance and progress in treatment, you will be awarded incentives.

Incentives used by the Court may include, but are not limited to:

- Praise by the Judge and the DUI Court Team members
- Gift Cards
- Promotion to the next phase
- Recognition of days of sobriety
- Approval to attend a special event

Therapeutic Responses/Sanctions in DUI Court

If you use alcohol or illegal substances the team will utilize appropriate therapeutic or treatment responses. If you violate program rules you will be subject to sanctions. Sanctions will be imposed every time an undesirable or non-compliant behavior occurs. The sanctions imposed will increase in severity for serious violations as well as repeated violations. Sanctions will be imposed for the entire period you are involved in the DUI Court program.

Therapeutic Responses/Sanctions used by the Court may include, but are not limited to:

- ✗ Time in custody
- ✗ Jury box
- ✗ Increased alcohol/drug testing
- ✗ Useful public service
- ✗ Essay/letters/ homework assignments
- ✗ Increased Supervision
- ✗ GPS/EHM Monitoring
- ✗ Time restrictions
- ✗ Increased and/or expanded treatment

DRESS CODE

All participants shall dress appropriately at all times so to maintain the dignity, integrity, decorum, and professional atmosphere of the Court and the justice system. In addition, clients must be dressed appropriately for all DUI Court treatment and functions. All participants shall follow the same guidelines when attending DUI Court and DUI Court related activities. As set forth below;

Examples of inappropriate wear:

- Tank tops, cami tops or halter tops
- Clothing depicting or glorifying alcohol and/or drugs
- Hats, caps, bandanas, etc
- Obscene or profane language or illustrations on clothing, or gang-related clothing.
- Revealing clothing (clothing must cover all undergarments for both men and women)

***Always dress with a sense of modesty.**

CONTINUING CARE AND MENTORSHIP



The DUI Court Team strongly encourages those who successfully complete the program to remain involved in support groups and other activities that will assist others in their ongoing recovery efforts.

Graduates are also encouraged to maintain their connection with the DUI Court Team by attending DUI Court, continuing mentorship, attending alumni activities and graduation ceremonies.

Possible mentor activities include speaking to groups, meeting with other DUI Court participants who are struggling, and helping participants connect with a community support group.

USEFUL COMMUNITY RESOURCES

AL-ANON Family Groups	(970) 350-0116
Alcoholics Anonymous	(970) 224-3552
The Geo Group, Inc. 810 9 th Street, Ste 100	(970) 395-0333
Colorado Child Care Assistance Program 315 N. 11 th Avenue, Greeley, CO www.co.weld.co.us/departments/social_services/childcare.html	(970) 352- 1551
Creative Counseling Services 1601 25 th Avenue, Greeley CO	(970) 378-8805
Weld County Problem Solving Court Coordinator Heather Allen, Adult Treatment Court Kristin Owens, DUI Court	(970) 475-2406 (970) 475-2476
Employment Services of Weld County 315 N 11 th Ave, Greeley, CO www.eswc.org/	(970) 353- 3800
Intervention 920 11 th Avenue, Greeley, CO	(970) 584- 2500 Color line: (970) 584- 2490
Guadalupe Center 1442 N 11 th Ave, Greeley, CO	(970) 353-3720
Labor Ready 1911 9 th Street, Greeley, CO	(970) 352-7785
Narcotics Anonymous	(970) 282-8079
North Range Behavioral Health 1300 N. 17 th , Greeley, CO www.northrange.org	(970) 347- 2120
Sunrise Clinics - Monfort Family Clinic - Monfort Children's Clinic - Family Dental Clinic - Weld County Prenatal Clinic - Kidz Care Clinic	(970)353-9403 (970) 352- 8898 (970) 352-0048 (970)304-6425 (970) 348-1112
United Way 2-1-1 814 9 th Street, Greeley CO www.unitedway-weld.org	(970) 353- 4300
Weld County Department of Human Services 315 N.11 th Avenue, Greeley, CO www.co.weld.co.us/departments/socialservices.html	(970) 352- 1551

Weld County Housing Authority 903 6 th Street, Greeley, CO www.co.weld.co.us/departments/housingauthority.html	(970) 353- 7437
Weld Food Bank 1108 H Street, Greeley, CO www.weldfoodbank.org	(970) 356-2199
Greeley Motor Vehicle Office 1402 N 17 th Ave, Greeley, CO www.revenue.state.co.us	(970) 304-6520
Work Release/EHM Orientation and Intake 1390 North 17 th Avenue, Greeley, CO	970-304-6550
Weld County Probation	(970) 475-2800



Telephone Numbers I need:

<input checked="" type="checkbox"/> District Court Weld County, Colorado Court Address: 901 9 th Avenue, Greeley, CO 80632	
<hr/> THE PEOPLE OF THE STATE OF COLORADO	
v.	
<hr/> Attorney or Party Without Attorney: (Name & Address)	▲ COURT USE ONLY ▲
Phone Number: FAX Number: E-mail: Atty. Reg. #:	<hr/> Case Number: Div.: DUI Ctrm: 12
DUI COURT PARTICIPANT CONTRACT	

The mission of the Weld County DUI Court is to promote public safety by providing intensive court supervision and prompt treatment to qualifying drunk driving offenders. Our goal is to reduce alcohol related driving recidivism among the participants by assisting them in maintaining sobriety through education, individual responsibility and accountability.

- _____ 1) I understand that by entering into this DUI Court contract, I am bound by its terms.
- _____ 2) I understand that if I enter this program and fail to complete it, I may be barred from future participation.
- _____ 3) I understand that the validity of this contract is conditioned upon my eligibility for the DUI Court program. If at any time after the execution of this agreement and in any phase of the DUI Court program, it is discovered that I am, in fact, ineligible to participate in the program, I may be immediately terminated from the program.
- _____ 4) I understand that participation in the DUI Court involves a minimum time commitment of eighteen (18) months, but depending on my progress could be longer.
- _____ 5) I agree to cooperate in an assessment/evaluation for planning and individualized treatment program adequate to my needs. I understand that my treatment plan may be modified by the treatment provider or DUI Court Team as circumstances arise, and I agree to comply with the requirements of such modifications.
- _____ 6) I understand that my participation in the program requires me to be a Weld County resident as part of the terms of my probation.
- _____ 7) I understand that my probation officer is my primary contact person in the DUI Court.

I will meet with my probation officer on a regular basis.

- _____ 8) I understand that participating in DUI Court requires me to be drug and alcohol free at all times. I will not possess synthetic, illegal or non-prescription drugs or alcohol, or illegal drug or alcohol paraphernalia. I will not consume any substances labeled "not for human consumption" if the substance is mood and/or mind altering. I will not associate with people who use or possess synthetic, illegal or non-prescription drugs, nor will I be present while drugs, synthetic or traditional, or alcohol are being used by others that I am associating with.
- _____ 9) I understand that I will be tested for the presence of alcohol and/or drugs in my system on a random basis according to procedures established by the DUI Court Team.
- _____ 10) I understand that by participating in the DUI Court, I must disclose that I am in possession of a medical marijuana card and will sign a release. I understand I will not be able to use marijuana in any form while participating in this program. I also understand that I am not permitted to act as a dispenser of, or provider for medical marijuana at any time while participating in this program.
- _____ 11) You must inform your treating physician you are in recovery. The team supports your physicians' recommendations to use prescriptions as prescribed which will be monitored as the team sees fit. Should an emergency occur you must contact your Probation Officer within 24 hours of discharge. Keep in mind certain medications will take away DUI court sober days, however you will not face termination if you are following the recommendations of the prescribing physician. No client will be allowed to consume narcotics on a long-term basis.
- _____ 12) I agree to be responsible for what goes into my body that may affect alcohol/drug test results. Before taking medication of any kind, I will check with the pharmacist to ensure that it is a non-narcotic, non-addictive and contains no alcohol. I will not consume any food, beverages or supplements which may alter my alcohol/ drug test results. If I am unsure of any item, I will seek clarification from my Probation Officer prior to ingestion. I will notify my Probation Officer of any and all medications I take, prescribed or over the counter.
- _____ 13) I agree that I will not leave any treatment program without prior approval of my treatment provider and the DUI Court Team.
- _____ 14) I understand that my individual course of treatment may include residential treatment, education, and/or self-improvement courses such as anger management, parenting or relationship counseling. My individual treatment plan may change based on individual needs and actions while in the program.
- _____ 15) As a condition of participation in this program, I agree to the search of my person, property, place of residence, vehicle or personal effects at any time with or without warrant, and with or without reasonable cause, when required by my probation officer, DUI Court Team and/or law enforcement.

- _____ 16) I understand I must complete an assessment and comply with treatment recommendations. If recommended, I must complete a mental health evaluation and take all prescribed medications.
- _____ 17) I understand that therapeutic responses and sanctions may include time in custody, increased supervision, increased testing, jury box, useful public service, increased treatment, and other sanctions may be deemed appropriate by the DUI Court Team.
- _____ 18) I agree to sign any and all releases of information. I understand that any information obtained from this release will be kept apart from the Court file.
- _____ 19) I understand that any violation of DUI Court or violation of your treatment contract may result in termination from the program.
- _____ 20) I understand that I must comply with any conditions imposed, including alternative sentences and the rules established by the individual agencies. I understand this includes Work Release, Electronic Home Monitor, GPS monitoring, Useful Public Services Hours, Etc.
- _____ 21) I understand that I must attend all of my DUI Court reviews and stay for the entire court session. In an emergency, I will attempt to contact my Probation Officer and the courts to explain the situation. Failure to appear for DUI Court reviews may result in termination from the DUI Court program.
- _____ 22) I understand that I am subject to all provisions of the handbook and that if those provisions change I will be notified and expected to comply with any changes to the participant handbook.
- _____ 23) I understand that my failure to successfully complete and graduate from the DUI Court Program will result in the filing of a complaint to revoke probation.

I have read the above contract and I understand what I have read. I am willing and voluntarily entering into this agreement with the Weld County DUI Court Program.

_____ Defendant Date

_____ Defendant's Attorney Date

_____ District Attorney Date

APPROVED

_____ District Court Judge Date

STANDARD CONDITIONS OF SUPERVISION

I will abide by the following conditions in addition to the conditions ordered on the previous page:

Crime-Free Lifestyle:

- _____ 1. I will not commit any offense and will report any contact with law enforcement to the probation officer.
- _____ 2. I will not harass, molest, intimidate, retaliate against, or tamper with any victims of or any prosecution witnesses to the crime(s).
- _____ 3. I will not act as a confidential informant.
- _____ 4. I will not possess or have access to any firearm, explosive or destructive device, or any other dangerous instrument or dangerous or illegal weapon.
- _____ 5. I will submit to a search of my person, property, residence, vehicle, or personal effects, including but not limited to any electronic devices, by the probation officer when there are reasonable grounds to search. My personal property is subject to seizure if it violates any of the terms and conditions of my supervision, and I specifically consent to the use of any seized property as evidence in a modification or revocation proceeding.
- _____ 6. I will not use alcohol (to excess)*, use or possess any controlled substances without a prescription or in a manner that is inconsistent with a prescription, or use any illegal, dangerous, or abusable drugs or substances. I understand that the use of medical marijuana is permissible unless such use is prohibited by court order or my conviction is for a violation of Article 43.3 of Title 12, C.R.S. (offense prior to 10/1/18) or Article 11 of Title 44 (offense on or after 10/1/18). *strike out as appropriate/determined by assessment
- _____ 7. I will submit to drug and alcohol testing as directed by the probation officer. I understand I am responsible for the costs of testing, unless other arrangements have been made through the probation officer.

Treatment:

- _____ 8. I will actively participate in, cooperate with, and successfully complete any referral, evaluation, assessment or recommended program. These programs may include but are not limited to: placement in a residential or outpatient program, counseling or treatment for drugs or alcohol, mental health, domestic violence, cognitive behavioral, offense specific or anger management. I will sign any necessary releases of information, and I understand I am responsible for the costs of treatment and services, unless other arrangements have been made through the probation officer.

Supervision:

- _____ 9. I will report to the probation officer for appointments, as directed by the Court or the probation officer. I understand that the probation officer can visit me at reasonable times at home or elsewhere. I will provide the probation department with safe access to my residence.
- _____ 10. I will notify the probation officer of changes in my address, phone number, employment, or education status.
- _____ 11. I will maintain suitable employment and/or pursue employment, education, or vocational training.
- _____ 12. I will comply with any other requirements of the probation officer, including answering all reasonable questions asked by the probation officer, in order to meet the conditions imposed by the Court. Also, I will sign each release of information that is necessary for the probation department to communicate with others regarding my supervision.
- _____ 13. I will not leave the State of Colorado without written permission from the probation officer or the Court.
- _____ 14. As required by §18-1.3-204(1.5), C.R.S., if I am convicted of a felony, or a qualifying misdemeanor offense pursuant to the Interstate Compact for Adult Offender Supervision, I will sign a Waiver of Extradition agreeing to waive all formal proceedings and return to Colorado in the event I am arrested in another state.
- _____ 15. If I was convicted of any felony or if I was convicted of, or received a deferred judgment/sentence for, any misdemeanor or felony offense involving unlawful sexual behavior as defined by §16-22-102(9), C.R.S., or any misdemeanor or felony offense for which the underlying factual basis involves unlawful sexual behavior I will submit to and pay for a test of my biological substance to determine genetic markers (DNA) in accordance with §16-11-102.4, C.R.S., unless this process was completed at arrest or issuance of a summons.
- _____ 16. If required for my offense, I will comply with all registration requirements of the Colorado Sex Offender Registration Act (C.R.S. Title 16, Article 22, Part 1) and will sign the registry notice that sets forth the registration requirements.

Intensive Programs: If placed in an intensive supervision program, the following additional conditions will also apply:

- _____ 1. I will comply with any curfew established by the probation officer.
- _____ 2. I will not consume alcohol.
- _____ 3. I will allow the probation officer to search my person, property, residence, vehicle, or personal effects, including but not limited to any electronic devices, at any time with or without my consent. My personal property is subject to seizure if it violates any of the terms and conditions of my supervision, and I specifically consent to the use of any seized property as evidence in a modification or revocation proceeding.

Creative Counseling Services

3400 W 16th Street Bld 3 Suite S

(970) 378-8805

Fax (970) 378- 6754

DUI COURT PARTICIPANT TREATMENT RULES AND GUIDELINES

Each participant will complete an assessment to determine the level of care that they will receive in treatment. You will then work with your counselor to develop an individualized treatment plan that outlines your personal and treatment goals that you will be working on while in the program. You will be required to comply with the recommendations of the evaluation completed by probation as well as the recommendations of your assessment completed by Creative Counseling Services. Your individualized treatment plan may include all of the following or a combination of components: Level II Education, group therapy, homework, sobriety monitoring, and individual therapy as needed. It is required that you actively participate in treatment in order to obtain the greatest benefit from this program. Failure to comply with any of the program rules or guidelines can lead to unsuccessful discharge from the program.

FEES

Treatment fees are set according to Creative Counseling Service'. If another agency is paying your treatment fees, or any portion of your fees, Creative Counseling must receive payment authorization prior to those services being provided. If you are paying your own treatment fees, payment is required at the time the services are provided.

DRUG/ALCOHOL USE

Participants in the DUI Court Program are prohibited from consuming alcohol, illicit drugs or any unauthorized mood-altering drug. Participants are not to appear for group or individual sessions after consuming alcohol and/or other mood altering drugs. Anyone suspected of being under the influence of alcohol/drugs will be required to submit a breath test or drug test, whether it is a court requirement to submit breath/drug testing or not. Compliance with monitored sobriety is required. When you enroll at Creative Counseling Services you will be assigned colors for drug/alcohol testing and you will be given a phone number, which you are responsible for calling daily. Any day your color is on the list, you are required to provide the appropriate test. Also, be aware that any staff person may request a drug test at any time. Any test that is not provided, or that lab results show as anything other than negative (dilute, leaked, adulterated, etc.) will be treated the same as a positive test.

Any positive test may lead to discharge from the program. If you are positive on a test and are allowed to stay in the program, you will, at minimum, be placed on a behavioral contract and the frequency of your testing will be increased. Prior to returning to your regularly scheduled group sessions, you will be required to attend an individual counseling session with your primary counselor to address your recent use and make appropriate changes to your individualized treatment plan. Additional sanctions may also be imposed. Continued drug use may result in discharge and/or referral to a higher level of treatment.

CONFIDENTIALITY

Violating another person's confidentiality is a serious offense and can result in your immediate discharge from the program. Do not disclose the name or any other information about anyone you see or hear about while in treatment. Client names and other information are confidential. You are free to discuss your own information and problems with anyone at any time. However, any information about another client is not to be disclosed or discussed outside of group.

GROUPS

Consistent group attendance is required. You are expected to make your treatment a priority and attend all required sessions. If you are unable to attend a scheduled session, you must contact your primary counselor prior to the start of the session. Excused absences will only be approved with the consent of your probation officer. Unexcused and/or excessive absences are not acceptable and may result in termination from the program.

You are expected to be on time to group. Group sessions will start on time and arriving late to group is disruptive. Repeated tardiness may be grounds for termination from the program.

Cell phones must be turned OFF prior to entering group. If it is not off, you may be told to leave the group and it will be documented as a missed group.

No food, beverages, candy, gum, chewing tobacco, or dark glasses are allowed in groups.

Group participation, not just attendance, is a requirement for successful completion of the program. Participation means working on your own issues and problem areas, offering feedback to peers, and completing all written/homework assignments. Inadequate participation will lead to discharge and/or a less than positive prognosis. This likely will result in a referral to a higher level of care.

INDIVIDUAL SESSIONS

Individual sessions will be scheduled, as your counselor feels is appropriate. You are expected to pay for, or have funding for, individual sessions. Sliding fee scale rates are applicable.

FACILITY RULES

Upon entering the facility you are to immediately report to your assigned group room and check in with your counselor. You will not be allowed in group without payment or funding approval.

No pets are allowed in the building or on the grounds.

GROUP SCHEDULE

At your intake appointment you will be given a schedule of group dates and times. Once you enroll in a group, you must remain in that group. If your work schedule or other circumstances require that your group schedule be changed, you will be required to submit documentation to justify this change.

You will not be allowed to make up missed groups or “fast track” your DUI treatment. The State of Colorado only recognizes 2 hours of treatment per week toward license reinstatement.

INTERACTION WITH PEERS

You are expected to be respectful of your peers, your counselor, and all other staff. Displays of violence (slamming doors, cussing, etc.) will not be tolerated and may result in termination from the program.

Appropriate dress is required at all times. Tank tops, camisole tops or halter-tops are not appropriate. Clothing depicting or glorifying alcohol, drugs, or violence is not allowed. Wearing of gang colors or other recognized gang affiliation will not be tolerated. Staff has discretion in determining what is appropriate.

Any weapons, physical fighting, harassment, threats, and sexual harassment are prohibited. Any gestures or other behaviors intended to intimidate peers, staff, or anyone else are prohibited and will lead to immediate discharge.

CONTACT INFORMATION

It is essential that our agency have current information on how to contact you. If your phone number or address changes while you enrolled at Creative Counseling Services you are expected to provide updated information to your counselor within 48 hours.

CONSENT FOR TREATMENT

I acknowledge that I have received a copy of the Creative Counseling Services' Treatment Rules and Guidelines. I have read them and I have had my questions regarding them answered. I agree to follow these rules and guidelines while enrolled in treatment. I understand that if I violate any of the rules, sanctions may be imposed up to and including unsuccessful discharge from the program. I am further giving Creative Counseling Services the right to provide me with counseling services.

Client Signature

Date

Staff Signature

Date

Adult Out-Patient Services

1260 H St. Greeley, Colorado 80631

(970)347-2393

DUI Court Participant Treatment Rules and Guidelines

The goal is to assist each client and promote treatment, recovery, education and change perspectives of high-risk substance use. Each client will be required to complete an assessment that will determine level of treatment required along with considering track assigned by court. A therapist will then be assigned to work on individual/group sessions or both. The client and therapist will work together to develop a treatment plan that may include Level II Education (depending on case), Relapse Prevention, Dialectical Behavioral Therapy and sobriety monitoring.

Treatment- Individual/Group sessions will be assigned after the assessment is completed. Two hours of treatment will be required weekly, or more depending on treatment plan. Client is responsible for attending all therapy sessions and is required to attend all hours assigned. Medicaid insurance will not cover Level II Education but will cover any other type of therapy. If client is unable to attend scheduled session, they must inform the therapist before the start of a session. Clients are expected to be punctual.

- No food is allowed into session.
- Phone must be on silent.
- Individual sessions will be assigned as needed.
- Sliding fees will be applicable.
- Insurance may be eligible to cover therapy fee except for Level II Education.

Group Rules- HIPPA rights are applied in individual group sessions. Clients are held responsible for keeping other group members confidentiality. Please do not disclose client's names or any other information. Clients in DUI Court Program are not allowed to be using any illegal substances. If client test positive the therapist will address it with the client. If client continues to use, they will be assessed for a higher level of care. Any violent behaviors will not be tolerated in sessions. Clients are expected to dress appropriately, and respect others. Our goal is to provide a safe enriching environment where clients not only reach sobriety but grow as individuals. Through attending individual or group sessions we hope to help clients finish their treatment successfully.

Client Signature

Date

Staff Signature

Date