

District Court, Weld County, State of Colorado Court Address: 901 9 th Avenue, Greeley, CO 80631 Mailing Address: P.O. Box 2038, Greeley, CO 80632-2038	<p style="text-align: center;">▲ COURT USE ONLY ▲</p>
<p style="text-align: center;">REVISED ADMINISTRATIVE ORDER NO. 2020-06</p>	
<p style="text-align: center;">REVISED ADMINISTRATIVE ORDER REGARDING COURT OPERATIONS UNDER COVID-19 ADVISORY</p>	

In light of the public health risk posed by COVID-19 (“novel coronavirus”) and the advisories and information circulated by the Centers for Disease Control, the Colorado Department of Public Health and Environment, and local public health departments, recommending active steps to slow the spread of the disease and precautions to reduce the risk of exposure, effective immediately the Courts and Probation of the 19th Judicial District will be operating with reduced staff and focus on matters of immediate concern for public health and safety.

Pursuant to the authority granted in Chief Justice Directive 95-01 and the directives found in Chief Justice Coats’ Orders dated March 16, 2020 and March 20, 2020, it is hereby ORDERED as follows:

1. Operations: The clerk’s office will be open 7:30 a.m. to 4:30 pm., Monday through Friday, excepting legal holidays. Staff will be reduced as coordinated by the Clerk of Court and the Court Executive, with the approval of the Chief Judge. During operating hours, the clerk’s office will only accept paper filings related to matters falling within the public safety matters listed in section 2.d. below. All other paper filings will not be accepted until May 1, 2020. Electronic filings through CCE may continue; however, filings not related to public safety matters may not be processed until after May 1, 2020, due to the reduction in staffing levels.

2. Mandatory Continuance and Limitations on Hearings.

- a. Except for matters concerning public safety as described in section 2.d. below, ALL other appearances and/or hearings set from 8:00 a.m.,

Wednesday, March 18, 2020, through 5:00 p.m. Friday, May 1, 2020, are hereby VACATED and CONTINUED. All parties and counsel shall contact the appropriate division, if the case is assigned to a division, or the clerk's office if you are uncertain of the division assignment, to reschedule. The divisions will also initiate rescheduling. Any person that appears at a courthouse for a hearing or appearance that is not a public safety matter shall be provided a paper by a member of the court security team containing instructions on how to contact the court.

- b. Jury Trials: all jury calls for civil and criminal trials scheduled through May 15, 2020 have been cancelled. Attorneys and parties scheduled for a civil jury trial between the date of this order and May 15 shall contact the division where the case is assigned to select a new trial date. This order does not vacate the dates for CR, M, and T cases scheduled for jury trial and the parties will be expected to appear, unless the date has been vacated by the judge presiding over the case. There will not be a jury panel for any jury trial date scheduled between March 25, 2020 and May 15, 2020, but the court will be in a position to conduct a trial to the court if the parties agree to waive the jury and there are imminent speedy trial issues.
- c. FED and CRCP 120 matters: the court will accept new filings on these matters, but the return dates for FED cases will be after May 15, 2020. The court will not be addressing pending CRCP 120 matters until after May 15, 2020.
- d. The courts will continue to conduct hearings on public safety matters. Public safety matters are limited to the following:
 - i. Petitions for temporary civil protection orders and permanent protection order hearings;
 - ii. Petitions for temporary emergency risk protection orders and hearings on emergency risk protection orders;
 - iii. Crim.P. Rule 5 advisement for incarcerated persons and the initial setting of bail;
 - iv. Revocation hearings on complaints to revoke probation involving an incarcerated defendant;
 - v. Proceedings necessary to protect the constitutional rights of criminal defendants including bond-related matters and plea agreements for incarcerated individuals;
 - vi. In custody pretrial conferences for county court cases, which will be held in Division 13 for all county court divisions between

March 17 and May 15, 2020, with the defendants appearing by video.

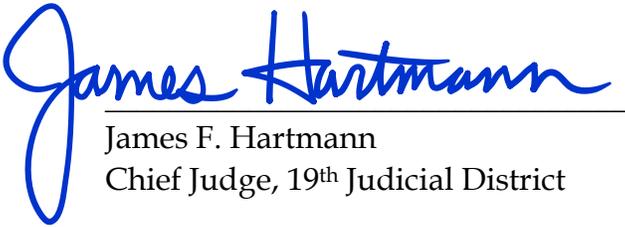
- vii. Detention hearings for juvenile delinquency cases, which will continue to be held in Division 14 as normally scheduled;
 - viii. Shelter hearings in dependency and neglect cases or other juvenile proceedings, which will be held in Division B through May 15, 2020, unless otherwise ordered by the court;
 - ix. Petitions for appointment of an emergency guardian and/or special conservator;
 - x. Hearings on motions to restrict parenting time and parental abduction prevention;
 - xi. Emergency mental health proceedings;
 - xii. Other proceedings deemed necessary by the presiding judge (in consultation with the Chief Judge) to prevent a substantial risk of imminent financial hardship, or imminent risk to the health, safety or welfare of an individual or members of the community.
- e. When hearings are conducted for public safety matters, courts shall seek to limit in person participation and encourage and accommodate telephone and/or video appearance for all participants.
- f. The main courthouse will be closed to the public between March 18 and May 1, 2020. The south door to Centennial Center will also be closed through May 1, 2020, so all persons must enter Centennial Center through the north entrance. Hearings held for public safety matters will occur in one of the courtrooms in Centennial Center (Divisions B, C, and D) for non-criminal cases and video bond hearings, and criminal matters will be held in courtrooms in Plaza West. Please check with security to determine where the matter is being heard, as we may be using a single courtroom in Plaza West for hearings from multiple divisions on a particular day.
- 3. Jury Calls.** All jury calls for a return date between March 25, 2020 and May 15, 2020 have been cancelled. Any jurors receiving a summons for this time period and who contact the jury commissioner with COVID-19 concerns shall have their service postponed consistent with this Order. Any juror appearing in person on a summons through May 15, 2020 shall be informed by the security team that the person's jury service has been cancelled and that person may return home. The provisions of Chief Judge Administrative Order 2020-05 Order Authorizing Release of Jurors for Health Reasons shall continue to apply.

4. **Probation Offices.** The 19th Judicial Probation offices will be closed until May 1, 2020, unless otherwise ordered by the Court.
5. **Court Information Center.** The Court Information Center shall be closed until May 1, 2020, unless otherwise ordered by the Court.

The Chief Judge will continue to monitor available information and recommendations from health organizations and this order may be revised or extended, as deemed necessary.

Date: March 25, 2020.

BY THE COURT



James F. Hartmann
Chief Judge, 19th Judicial District