

District Court, Weld County, State of Colorado Court Address: 901 9 th Avenue, Greeley, CO 80631 Mailing Address: P.O. Box 2038, Greeley, CO 80632-2038	
ADMINISTRATIVE ORDER NO. 2017-05	▲ COURT USE ONLY ▲
	Case Number: 2017 CV 01 Division 1
ORDER REGARDING EMPLOYEE PARKING	

This administrative order is being issued to clarify questions that have arisen over time regarding employee parking. Neither the 19th Judicial District nor the Colorado Judicial Branch provide state-owned parking lots or parking facilities for use by Judicial Branch employees in or around the Weld County Courthouse. Weld County provides parking areas for a limited number of employees, for a fee that is paid by the employee directly to Weld County, and the Weld County parking lots are also used by Weld County employees. Employees should understand that the Weld County parking lots are accessible by the public, even though members of the public may not be authorized by the County to park in those lots. Weld County has also provided a parking lot near the Courthouse for use by jurors, and that lot is clearly marked as juror parking. The City of Greeley also has designated parking areas near the court complex, some of which require monthly fees to be paid by the employee to the City of Greeley. The City of Greeley offers some free parking areas for the public close to the Courthouse, but many of these areas have time limits, such as two or three hours. The City of Greeley regularly patrols these areas and issues citations for those exceeding the time limits. 19th Judicial Branch employees will receive a citation from the City of Greeley if the employee exceeds the time limit. Employees parking in a Weld County lot without authorization from Weld County may have their vehicle towed, at the owner's expense, by Weld County.

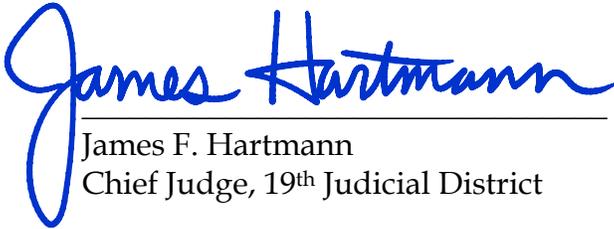
It is important for employees to understand that the 19th Judicial District and the Colorado Judicial Branch do not establish, monitor, or enforce the parking regulations and policies for any of the parking areas around the court complex. Instead, all parking areas are under the exclusive province and control of Weld County, as related to its parking lots, and the City of Greeley for its parking lots and parking along city streets. As such, 19th Judicial Branch employees are encouraged to review all policies, procedures, and

regulations established by Weld County and the City of Greeley for their respective parking areas.

A copy of this order will be provided to the Honorable Nancy Rice, Chief Justice of the Colorado Supreme Court.

Date: October 4, 2017

BY THE COURT



James F. Hartmann
Chief Judge, 19th Judicial District