EIGHTEENTH JUDICIAL DISTRICT: ARAPAHOE, DOUGLAS, ELBERT and LINCOLN COUNTIES, COLORADO	•COURT USE ONLY •
Arapahoe County Justice Center 7325 South Potomac Street Centennial, Colorado 80112 Arapahoe County Courthouse 1790 West Littleton Boulevard Littleton, Colorado 80120	Second Amended Chief Judge Administrative Order (Effective November 14, 2022)
Douglas County Courthouse 4000 Justice Way #2009 Castle Rock, Colorado 80109	
Elbert County Courthouse PO Box 232, 751 Ute Street Kiowa, Colorado 80117	Division 201
Lincoln County Courthouse PO Box 128, 103 Third Avenue Hugo, Colorado 80821	
SECOND AMENDED ADMINISTRATIVE ORDER RECARDING	

### SECOND AMENDED ADMINISTRATIVE ORDER REGARDING PRIORITIZATION OF REPORTED VS. RECORDED CASES IN THE EIGHTEENTH JUDICIAL DISTRICT

Pursuant to Chief Justice Directive ("CJD") 05-03, "the chief judge of each judicial district shall determine which methods of preserving court proceedings are to be used based upon current economic issues, availability of reporters, and other relevant factors." CJD 05-03 requires the chief judge of each judicial district to establish priority policies for reporting by court reporters. Effective November 14, 2022, this Second Amended Administrative Order replaces the Amended Administrative Order Regarding Prioritization of Reported vs. Recorded Cases in the Eighteenth Judicial District (effective July 2, 2018).

Under the authority granted to chief judges pursuant to CJD 05-03, the undersigned, in her role as Chief Judge of the Eighteenth Judicial District, adopts the priority policies set forth in this Second Amended Administrative Order regarding the reporting of proceedings by court reporters in the Eighteenth Judicial District. In adopting these priority policies, the Court has considered many factors, including current economic issues, the availability of court reporters, the current demands on court reporters, and the finite resources available in this judicial district. The Court is convinced that these priority policies are in this judicial district's best interests. These priority policies shall apply to all proceedings, unless court reporter coverage is required by law or otherwise approved by the Chief Judge.

#### **District Court Civil Cases**

All district court civil proceedings shall either be reported by a court reporter provided by the parties or recorded by digital recording.

### **District Court Domestic Relations Cases**

All domestic relations proceedings shall either be reported by a court reporter provided by the parties or recorded by digital recording.

2

# District Court Criminal, Juvenile, and D&N Cases

Certain criminal, juvenile, and dependency and neglect proceedings in district court shall be reported by court reporters. The priorities for reporting these proceedings by court reporters shall be in the following order:

- 1. Class 1 Felony proceedings;
- 2. Jury trials and court trials in district court criminal cases;
- All other district court criminal proceedings not set on a docket day;
- 4. Juvenile delinquency felony jury trials, felony court trials, felony juvenile evidentiary motions hearings, and direct file/reverse transfer hearings; and
- 5. Dependency and neglect termination of parental rights hearings.

# Criminal Docket Days

District court criminal proceedings during a "docket day" will be recorded by digital recording and will not be reported by a court reporter. While the expectation is that all matters set on a docket day, including providency hearings and sentencing hearings, will be recorded by digital recording, judicial officers retain the discretion, when appropriate, to: (1) set such matters on a non-docket day; or (2) set such matters during the afternoon of a docket day and make arrangements in advance to have a court reporter, if one is available. Dated this 14th day of November, 2022.

**BY THE COURT:** 

tutet thico

Michelle A. Amico Chief Judge Eighteenth Judicial District