



# 18<sup>TH</sup> JUDICIAL DISTRICT SELF-HELP



**Arapahoe, Douglas, Elbert & Lincoln Counties**

*Self Help personnel **can** assist parties without an Attorney, with procedural information  
We **cannot** provide Legal advice, assist with Traffic or Criminal cases, or assist Attorneys*

## **SELF-REPRESENTED LITIGANT COORDINATORS HOURS**

### **Arapahoe County**

Self Help Center Hours:

Monday - Friday 7:30-12:00 & 1:00-4:00

7325 S Potomac St  
Courthouse II Room 131  
Centennial CO 80112

**303.645.6845**

### **County Court**

1790 West Littleton Blvd  
Littleton, CO 80120

**303.568.4825**

### **Douglas County**

Self Help Center Hours:

Monday - Friday 8:30-12:30 & 1:30-3:00  
Wednesday 1:30-3:00

4000 Justice Way Suite 2546  
Castle Rock CO 80109

**720.437.6112**

*Include your County and Case number (if you have one) in the subject line-  
**DO NOT send Court filings – they will not be accepted at this email!***



**18SelfHelp@Judicial.state.co.us**

**Arapahoe/Littleton**



**23SelfHelp@Judicial.state.co.us**

**Douglas/Elbert/Lincoln**

**\*\*We cannot respond to emails from Attorneys, or questions about  
Traffic, Criminal, or Juvenile matters. Please contact the Clerks office**



[Click Here](#) for Volunteer Attorney Clinics

[Click Here](#) for links to other Agency Resources

[Click Here](#) for information on efilings (Divorce & Custody cases)

*The Self-Help Center **CANNOT** provide Legal Advice We provide general non case specific Court  
procedural information ~ for more information see the Directive below*

**\*NOTICE TO SELF-REPRESENTED LITIGANTS – CJD 13-01\***



# FORMS AND INSTRUCTIONS



## MONEY CASES

Small Claims under \$7500  
 County Civil under \$25000  
 County Civil-Answer  
 District Civil Cover Sheet  
 Civil Complaint over \$25000  
 Civil Answer over \$25000  
 Set Aside Default Judgment  
 Civil Glossary of Terms  
 Civil Money Contempt

## EVICCTIONS (FED)

Forcible Entry and Detainer  
 Eviction- Landlord/Tenant

## APPEALS

COA Forms and Policies  
 Request a Magistrate Review  
 Small Claims and County Court

## JUDGMENT COLLECTION

How to Collect a Judgment  
 Register a Foreign Judgment  
 Dept of Labor Judgment  
 Garnishment/Interrogatories  
 Types of Garnishments

## MISCELLANEOUS

Motion to Waive Filing Fee  
 General Motion  
 General Order  
 General Response  
 Family Case General Motion  
 Family Case General Order  
 Family: Respond to a Motion  
 Flexible Caption Form  
 Issuing a Subpoena  
 Transcript Request Form  
 Notice of Change of Address  
 Witness List  
 Exhibit List

## SEAL MY CASE

Seal - Charges were dismissed  
 Expunge Juvenile Records  
 Seal A Criminal Conviction  
 Seal a Municipal Conviction  
 Seal an Arrest Record – (no charges filed with the Court)

## FAMILY CASES

Child Custody  
 Divorce/Separation with Children  
 Divorce/Separation without Children  
 Modify or Restrict Parenting Time  
 Modify Child Support  
 Enforce a Court Order  
 Unable to Locate other Party to Serve  
 Completing an Income Assignment  
 Maintenance Worksheet - Manual  
 Parenting Time Disputes  
 Register - out of State Custody Order  
 Case Information Sheet 4 Parties

## PROBATE

Probate with a Will  
 Probate without a Will  
 Guardianship / Conservatorship  
 Guardian and Conservator Reports

## PROTECTION ORDER

Request or change A Protection Order  
RECOVERING PROPERTY  
 Replevin

## Search All Court Forms

Forms by Case type/Category



Click here

Forms by Form/JDF Number



Click here

## STEP BY STEP INSTRUCTIONS

Probate/Estate Process

Seal Records

Child Custody

Divorce

Money Cases

## SAMPLE FORMS

Petition for  
Dissolution of  
Marriage/Separation

Small Claims- Notice,  
Claim & Summons to  
Appear

Grandparent-  
Petition for Custody

Domestic Case  
Information Sheet

Sworn Financial  
Statement

Separation  
Agreement

Petition for Custody

Parenting Plan

## COLORADO LEGAL HELP CENTER

Appeals

Evidence &  
Witnesses

Child Custody  
Hearing

Marital  
Property

Divorce or  
Separation

Landlord /  
Tenants

Find an  
Attorney

Court Basics

Custody  
Issues

Magistrate  
Review

Judgments

Probate  
Conservatorship  
Guardianship

## PROCEDURES - INFORMATION

Divorce Case

Small Claims (Under 7.5K)

Custody Case

Collecting a Judgment

File an Eviction

Responding to an Eviction

Expunge  
Juvenile Record

Seal Adult Court Record

Form Numbers to  
start a case

District Civil (over 25K)

## Quick Links

Office of Dispute Resolution (Mediation)

18th Judicial Court Resources

Self Help Court Resources

Request Copies of Documents from your Case

Filing Fees and Costs

Webex Information

Domestic cases - E-File information



*The information on this webpage is procedural only and should not be considered Legal advice.  
If you need Legal advice, please contact an Attorney.*