



14<sup>th</sup> Judicial District  
Serving Grand, Moffat, Rout Counties

ACCESS TO JUSTICE

**Fourteenth Judicial District Access to Justice  
Ask-A-Lawyer Clinic  
Client Letter of Understanding ("LOU")**

The volunteer attorneys will provide 30 minutes of service to each scheduled client.

The volunteer attorneys will represent you in a LIMITED CAPACITY. The volunteer attorney will not provide a second opinion on your case if you already have an attorney. This service is designed for **one** conference, and priority may be given to people who have not already used this service. If you are not able to resolve the problem you have presented to the volunteer attorney today, you should consider retaining an attorney to represent you.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Do you need an Interpreter? Yes \_\_\_ No \_\_\_

Has a court case already been filed for this matter? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what is the County \_\_\_\_\_ Case No. \_\_\_\_\_

Type of case (circle all that apply):

Money      Eviction / Landlord-Tenant      Collections      Family Law      Protection Orders  
Foreclosure      Other: \_\_\_\_\_

Are you the plaintiff or defendant in the case? \_\_\_\_\_

Please describe briefly the issue you are here for today: \_\_\_\_\_

How many times have you used the Ask-A-Lawyer Clinic? \_\_\_\_\_

**LIMITED SCOPE OF REPRESENTATION COMPLIANCE:**

1. **SCOPE OF REPRESENTATION (Limited):** The scope of representation provided to you by a volunteer attorney shall be limited to the advice you receive during the time allotted during the clinic. The volunteer attorney may provide you with advice during the limited consultation on drafting and interpreting legal documents, recommending a particular strategy for moving forward with your case or refer you to other legal resources for guidance. The volunteer lawyer does not have to do these tasks if he or she chooses not to do so. A variety of legal issues may arise after the completion of the limited scope of representation. The lawyer-client relationship shall begin at the start of the limited consultation and terminate at the end of the limited consultation.

2. **INFORMED CONSENT TO LIMITED SCOPE REPRESENTATION.** Giving informed consent means that you understand the material risks and reasonable alternatives associated with limited scope representation by a volunteer attorney.

Material risks and pitfalls of limited representation include, but are not limited to, a pending discovery request that may require greater effort on your part to follow up without legal assistance, missing other dates and deadlines that you may or may not be aware of that may arise, misinterpretations of legal precedent or other legal documents, detriment suffered by failures to abide by courtroom etiquette, detriment suffered as a result of violating rules of procedure or other substantive rules, and failure to admit evidence at trial as a result of misinterpretations of the rules of evidence.

Reasonable alternatives include, but are not limited to, full representation, foregoing any limited representation, attorney ghostwriting of litigation papers, receiving advice from legitimate court provided legal resources such as the Sherlock representative or self-represented litigant coordinator, or even the Self-Help instructions and forms provided by the Colorado Judicial Branch website at [www.courts.state.co.us/Self\\_Help/Index.cfm](http://www.courts.state.co.us/Self_Help/Index.cfm).

3. **POTENTIAL NEED FOR FULL REPRESENTATION and/or FURTHER LEGAL ASSISTANCE.** Proceeding with full representation may be desirable because you will be represented for the full case, but that such representation is likely to be more costly. It would be less expensive, at least in the short term, to proceed without legal representation and that proceeding without any representation may lead to mistakes that could be expensive to fix later or mistakes that might not be flexible. You are advised that you may potentially need further legal assistance after the initial, limited consultation.

The general legal information you are receiving is provided by volunteer attorneys. By signing this form, you understand that you: (1) are giving your informed consent to the limited scope of representation, as explained above; (2) understand that you have been advised of the potential need for further legal assistance after the limited consultation or clinic; (3) understand this LOU; and that you (4) understand there is no expectation that the volunteer attorney will provide any representation after your limited consultation today.

Signature of client: \_\_\_\_\_

Name of Volunteer Attorney: \_\_\_\_\_