|  |  |
| --- | --- |
| Larimer County, Colorado, District CourtLarimer County Justice Center201 LaPorte Avenue, Suite 100Fort Collins, Colorado 80521-2761Phone Number (970) 494-3500In re Petitioner:             | COURT USE ONLY |
|  | Case No:      Courtroom 2B |
| **MEDIATION REPORT FORM** |

This Mediation Report Form is to be filed within 21 days of the parties’ first mediation session. Prompt filing of this form helps the court with case management and allows the court to get the cases which need a hearing, into court more quickly. Failure to file this report may cause a delay in your case or result in a dismissal of your motions pending before the court.

Please Check the appropriate box set forth below:

1. \_\_\_\_\_\_\_ The Parties attended mediation on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and reached a full agreement on all issues. The parties will file a Stipulation setting forth their agreement within \_\_\_\_\_\_ days. (Except in extreme situations the stipulation should be filed with 14 days of completion of the mediation.)

2. \_\_\_\_\_ The Parties attended mediation on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ but were unable to reach a **complete** agreement at the time of the mediation. The parties will file a Partial Stipulation with the court within 14 days of this report setting forth the parties agreement reached at mediation. The following issues still need to be resolved by the Court: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_The Parties attended mediation on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ but were unable to reach an agreement at the time of the mediation. The parties are continuing to negotiate and request an additional \_\_\_\_\_\_\_\_\_\_ days to negotiate before filing a notice to set this case for hearing.

4. \_\_\_\_\_\_ The Parties attended mediation on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ but were unable to reach an agreement. The \_\_\_ Petitioner \_\_\_\_Respondent will file a notice to set within 14 days of the filing of this report.

5\_\_\_\_\_\_The Parties did not attend mediation for one of the following reasons.

 a. The \_\_\_ Petitioner \_\_\_\_Respondent failed to pay the mediator as required and therefore mediation did not occur.

 b. The \_\_\_ Petitioner \_\_\_\_Respondent failed to cooperate with the mediator in setting up the mediation.

 c. \_\_\_\_\_\_The parties reached an agreement without the help of a mediator and will submit a stipulation to the court within 14 days of this report.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Petitioner or Petitioner’s Counsel Date Respondent or Respondent’s Counsel Date

Certificate of service

##### You must complete the Certificate of Service below:

##### **CERTIFICATE OF SERVICE**

I certify that on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (date) a true and accurate copy of **the *MEDIATION REPORT FORM***was served on the other party by:

Hand Delivery, E-filed, Faxed to this number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, **or**

by placing it in the United States mail, postage pre-paid, and addressed to the following:

To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Your signature)