

**Seventh Judicial District
State of Colorado**

Delta, Gunnison, Hinsdale, Montrose, Ouray and San Miguel Counties



STEPS TO COMPLETE FREE ONLINE PARENTING EDUCATION WORKSHOP
(“Children in the Middle”) FOR PARTIES WITH FILING FEES WAIVED
BY ORDER OF THE COURT

1. You must have a working email address and access to a computer with the ability to print to take the workshop, which takes 3 to 5 hours to complete. There are parts of the class that include video and sound, so you must have a computer with speakers or headphones.
2. You will need a copy of the Finding and Order Concerning Payment of Filing Fees (JDF 206) that shows the Court has waived your filing fees. The Court would have issued this Order if you filed a Petition or a Response in your case and did not have to pay a filing fee. If you do not have a copy, you can get one from the Court Clerk’s Office.
3. Fill out the Children In Between Online fee waiver request form, which is attached to these instructions.
4. Send the attached fee waiver request form and the Finding and Order Concerning Payment of Filing Fees to the Center for Divorce Education by fax to (740) 594-2521 or by email to staff@divorce-education.com. The Court Clerk’s Office cannot fax or email documents for you.
5. The staff at the Center for Divorce Education will check your Finding and Order Concerning Payment of Filing Fees against samples of Court Orders they have. If they believe that you qualify, the Center for Divorce Education will email you a pass-code. If there are questions about your request, they will contact the Court to verify that your filing fees were waived by Order of the Court.
6. To complete the workshop, go to the website <http://online.divorce-education.com> and click **Login** in the upper right corner.
7. On the login screen, you will enter the email address you listed on the fee waiver request form that you sent to the Center for Divorce Education. The pass-code that was emailed to you is your password.
8. If you have problems with the login, you can call the Center for Divorce Education at 1-877-874-1365.
9. Your pass-code is valid for 30 days. If you do not complete the workshop within 30 days, there is a \$15 reactivation charge to renew the pass-code.
10. After completing the workshop, you will need to print the certificate of completion and file with the Court Clerk’s Office.

The Center for Divorce Education's

CHILDREN IN BETWEEN ONLINE

A Co-Parenting Program for Divorcing and Separating parents

The Center for Divorce Education honors court approved fee waivers. To request a fee waiver account, please fax or email to our office this form and one copy of the signed court document(s) approving the fee waiver. A separate form and approved fee waiver document is required for each account requested.

Upon receipt of this form, within 2 business days, you should receive an email from our office including your login information. Please check your junk/spam folders, and if you do not receive this email, please call our office at 1-877-874-1365.

A fee waiver account grants you 30 days access to the Children In Between Online course. If you do not complete the course within this 30 day period, you will be required to pay for an extension (\$15.00).

Please Print Clearly.

Client's Full Name: _____

Client's email address: _____

Client's Phone Number: _____

Case Number: _____

County & State of filing: _____

Attorney's Name: _____

Attorney's Phone Number: _____

*Client's Signature: _____

*By signing and submitting this form, you acknowledge that you have read and understand the terms outlined above.

The Center for Divorce Education

Fax: 740-594-2521

staff@divorce-education.com