

STATE OF COLORADO
4th JUDICIAL DISTRICT



L. D. CORNELIUS
CLERK OF COURT

EL PASO COUNTY
COMBINED COURTS
P. O. Box 2980
Colorado Springs, CO 80901-2980
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Date: _____ NOTICE OF REQUIRED FEES EFFECTIVE JULY 1, 2013

Your search request is being returned for the reason indicated below:
Required fee was not included:

- Research and/or Redaction fee (non parties) \$6.25 per (0-15 min) \$25.00 hr (CJD 06-01 Iib)
- Copies \$.75 / per page
- Exemplification \$20.00 per case
- Certification \$20.00 per document
- Satisfaction of Judgment \$20.00
- Transcript of Judgment \$25.00
- Probate Name/Case # Search Only \$5.00
- Fax/Scan \$1.00 / per page
- Overnight Fee (UPS/Fed Ex) Cost \$25.00 or more

Payment options include:

Credit card: Visa, Master Card or Discover (we do **not** accept American Express)

Credit card number (include the 3 digit Visa code from reverse of card) expiration date, card holder's name and address.

Online research request (credit card only): E-mail 04ResearchRequest@judicial.state.co.us

Check: can put "amount not to exceed \$50.00" on the check note/memo line if unsure of charges.

*** Please note that if check is written for an exact amount and it has exceeded the amount due by \$25 or less you will **not** receive a refund. If the amount overpaid is more than \$25 the Court will issue a refund. ***

Money orders: you must enter an approximate amount to cover all charges.

Make check or money order payable to:

The Clerk of Court

Mail check or money order to:

El Paso County Combined Courts

PO Box 2980

Colorado Springs, CO 80901-2980

Answers to potential questions:

1. You will not be called to confirm that your request was received.
2. If your credit card is declined we will mail your request back to you for resubmitting.
3. Resubmit your request along with your payment indicated above.
4. This department does not bill or invoice or send your request to another party or agency.
5. Please note that this department does not give estimates of costs.

****RESEARCH REQUESTS MAY TAKE FIVE BUSINESS DAYS PLUS MAIL TIME****

If you would like to view the electronic Register of Actions online go to www.cocourts.com credit card information is required through this website. Information obtained through this website allows viewing of the charges and disposition on a case within the State of Colorado (excluding any City Courts).

By: **Research Department**