

DISTRICT COURT, EL PASO COUNTY, COLORADO Court Address: 270 S. Tejon Street Colorado Springs, CO 80903	<div style="text-align: center;">▲ COURT USE ONLY ▲</div>
<div style="text-align: center;"> DIVISION 2 STANDARD OPERATIONS AFTER JULY 6, 2021 CIVIL AND DOMESTIC RELATIONS CASES </div>	

The Chief Judge of the 4th Judicial District has issued Chief Judge Order 21-091 lifting many of the pandemic restrictions on courthouse operations as of July 6, 2021.

For Division 2, July of 2021 will be a transition month. Pre-pandemic procedures will be followed, meaning remotely conducted proceedings, unless a specific decision has been announced in the individual case for a different proceeding.

Evidentiary Hearings and Trials

Starting August 2, 2021, evidentiary hearings and trials held in Division 2 will be presumed to be conducted in-person and in the courtroom consistent with pre-pandemic practice. Evidentiary hearings and trials may be conducted in whole or in part by remote access, such as WebEx, when requested and specifically authorized. A party seeking to conduct an evidentiary hearing or trial in whole or in part by remote means must confer with the other participants and file a request with the Court well in advance of the proceeding, generally at least 35 days in advance. The request will state whether the other participants agree or oppose the request.

Evidentiary hearings and trials are usually set to begin at 9:00 a.m. or 2:00 p.m. in Division 2.

Court Conferences

Starting August 2, 2021, court conferences (e.g., status conferences, pretrial readiness conferences, initial case management conferences, and discovery conferences) will be presumed to be conducted remotely via WebEx. Court conferences may be conducted in whole or in part in person when requested and specifically authorized. A party seeking to conduct a court conference in whole or in part in person must confer with the other participants and file a request with the Court. The request is to be made at the time the conference is set or shortly thereafter. The request will state whether the other participants agree or oppose the request.

Court conferences are usually set to begin at 8:30 a.m. or 1:30 p.m. and are usually of relatively brief duration.

Remote Access Via WebEx

Division 2's prior WebEx connection information remains the same and may be found on the Colorado Courts website.

For your convenient reference, the Division 2 WebEx connection may be accessed by telephone by calling (719) 452-5600 and using access code 0259865 #. This is a common telephone conference used by Division 2 for many cases. The Court must also call in to the conference. If the line is silent when you call, please be patient and stay on the call until the Court joins. Multiple cases may be on the conference at the same time. So please remain quiet until your case is called. If possible, please place your telephone on mute until called upon. Please be thoughtful and minimize the background noise that may be on your telephone during

the court appearance. Because of the challenges inherent in conference call communication, please wait to be called on before you speak and identify yourself when you begin speaking.

Please do not use a speakerphone feature. Our experience is that because the Court must also use a speakerphone, their use by the participant results in spotty outages that make communication difficult. Some headsets cause similar problems.

The Division Clerk is Douglas Zinn and his direct dial number is (719) 452-5235.

DIVISION 2