

# 1<sup>st</sup> JUDICIAL DISTRICT



## RECOVERY COURT

# PARTICIPANT HANDBOOK

Revised January 2024

\*Updated and distributed periodically as  
needed and on an annual basis

\*In the event the participant handbook is updated, a copy will be provided to all participants.

## MISSION STATEMENT

The mission of the 1<sup>st</sup> Judicial District Recovery Court is to promote safe communities, reduce recidivism, and to rehabilitate participants through judicial accountability, application of best practices in treatment, and enhanced supervision through a team-based approach and frequent judicial monitoring. Participants will be recognized as individuals, treated with respect, and held accountable to allow full opportunity for recovery from addiction and enjoyment of life as productive, law-abiding citizens.



## OVERVIEW

Welcome to the 1<sup>st</sup> Judicial District Recovery Court! This program was created to give participants an opportunity to address their addiction. The Recovery Court program is voluntary and is designed for those who are motivated toward long-term recovery. This handbook will provide you with the information you need to be successful in this program.

Please read this handbook carefully. It is your responsibility to understand the expectations of the Recovery Court team. If you have additional questions or concerns, please contact your Probation Officer, the Recovery Court Coordinator, treatment provider or attorney. We encourage you to share this information with your friends and family who support you in recovery.

## PROGRAM DESCRIPTION

The 1<sup>st</sup> Judicial District Recovery Court program involves frequent court appearances, strong judicial involvement, and a team approach to your supervision and sobriety. You will be required to make regular court appearances, participate in intensive substance abuse treatment, submit to random drug testing, and participate in self-help meetings, along with other conditions as required by the Court to help you meet your goal of achieving sobriety. The Court provides incentives and/or rewards for positive behavior, as well as sanctions for non-compliance with program rules.

*The foundation of Recovery Court is to “show up, try hard, and be honest,” and the Recovery Court team will expect this from you throughout your time in the program in order to progress.*



## THE COURT

As a participant of Recovery Court, you will be required to appear in court on a regular basis. As you progress through the program, your appearances will be less frequent. Failure to appear will result in a warrant being issued for your arrest. No matter what struggles you may have encountered throughout the week, it is vital to show up to your court appearance on Friday to discuss these struggles with the Recovery Court team. During your hearing, you will speak for yourself and are encouraged to ask the Judicial Officer any questions you may have, as well as voice concerns and/or accomplishments. When attending court, please remember these ground rules:

- Attend all court hearings on time. If you are late, you will not be called until the end of the docket.
- Dress appropriately.
- DO NOT use profanity.
- Address the Judicial Officer and Recovery Court team with courtesy and respect.
- Show support and encouragement to fellow participants.

- Remain in court until dismissed by the Judicial Officer.
- Do not bring children to your hearings unless given prior permission from the Judicial Officer or your Probation Officer.
- Turn your cell phone off and put away during court.



## **TEAM MEMBERS**

The Recovery Court team works together to support you as you move through the program phases. The Judge and other team members will make all decisions regarding your participation in the program based on input from the various team members, providers and other support services.

The **Recovery Court Judicial Officer** serves as the lead member of the Recovery Court team and presides at all team staffing and court hearings. The Judicial Officer and other team members will make all decisions regarding your participation in the program based on input from the various team members, providers and other support services. Before your court hearing, the Judicial Officer will be given an update on your progress by members of the Recovery Court team. During this case review, the team will discuss your drug testing results, cooperation in treatment, employment, or other requirements that may have been imposed. The team will also discuss any progress or obstacles you may have encountered, which could result in rewards or sanctions.

The **District Attorney** reviews each case and determines participants who are legally eligible for participation in the program. They are required to contact any and all victims in the case, make sentencing recommendations to the Court and attend all team staffings.

The **Defense Counsel/Public Defender** will consult with participants regarding their legal rights when entering the program. They will meet with the District Attorney to work out sentencing agreements, monitor imposed sanctions, and represent participants in Recovery Court hearings.

The **Probation Officer(s)** will monitor your progress throughout the phases of the program, including both court-ordered and voluntary activities. Weekly reports will be provided to other team members regarding your compliance with treatment, drug testing, and other requirements in order for the team to provide recommendations to the Recovery Court Judicial Officer.

The **Court Coordinator(s)** maintains electronic files on all participants. The Coordinator can provide explanations of the program, make referrals for services such as educational or employment programs, and attends a weekly team staffing.

The **Treatment Providers** communicate regularly with the Recovery Court team about your treatment progress, provide clinical recommendations, and attend a weekly team staffing.

The **Sheriff Deputy** assists the court in ensuring compliance with the program and community safety.

Other members of your team include family, friends, and any other positive supports in the community to help you in your recovery.

## **Phases and Treatment Overview**

The Recovery Court program is a five-phase program for those individuals who are motivated for a drug-free lifestyle. You must be willing to commit to the entire program, which depending on your individual progress, will

be a minimum of a 24-month probation sentence. If you enter the program and demonstrate perfect compliance and sobriety, you may be given the opportunity to complete the program in a much shorter amount of time.

Each phase consists of treatment objectives and probation requirements necessary to advance to the next phase. You will complete a clinical treatment intake, which will determine the level of treatment you will attend. Your treatment schedule may include residential treatment, group therapy, and individual sessions that are best suited to help you be successful. This treatment plan will be mandatory, and failure to attend or participate will result in a sanction from the Court. Treatment schedules are not based on program phases, and in order to progress through treatment – you must be attending, participating, and demonstrating what you are learning. You will need to complete a Phase Application, and have it approved to move phases.



As a participant, you may be required to meet with a peer mentor, participate in pro-social activities, or go to support services as needed. It is essential that you develop a support system as well as the skills that will allow you to find long term recovery. Together, we can make it work.

### **Phase 1** *(Minimum of 4 weeks)*

- You will start all your Recovery Court services as soon as you are sentenced to the program.
  - ❖ Complete your treatment intake.
  - ❖ Attend all required treatment services.
  - ❖ Complete intake and following appointments with your Probation Officer.
  - ❖ Submit at least two random, supervised urine screens, no dilute, missed or tampering with tests.
  - ❖ Attend Recovery Court weekly.
  - ❖ Complete any court responses ordered.
  - ❖ Apply for Medicaid or provide proof of insurance.
  - ❖ Submit Phase 2 application to probation officer.
  - ❖ Two weeks of Strong Performer status.

### **Phase 2** *(Minimum of 13 weeks):*

- Once in Phase 2, you will continue to:
  - ❖ Attend Recovery Court every two weeks.
  - ❖ Attend required treatment sessions.
  - ❖ Attend regular appointments with your Probation Officer.
  - ❖ Submit at least two random, supervised urine screens, no dilute, missed, positive results or tampering with tests.
  - ❖ Complete any court responses ordered.
  - ❖ Identify your pro-social supports.
  - ❖ Have sober and supportive housing.
  - ❖ Demonstrate a minimum of 30 consecutive days of sobriety.
  - ❖ Two week of strong performer status.
  - ❖ Submit Phase 3 application to the probation officer after having it approved by your treatment provider.



### **Phase 3 (Minimum of 13 weeks):**



- Now that you have progressed to Phase 3, you will:
  - ❖ Attend Recovery Court every three weeks.
  - ❖ Attend any required treatment survives.
  - ❖ Attend regular appointments with your Probation Officer.
  - ❖ Submit at least two random, supervised urine screens, no dilute, missed, positive results or tampering with tests.
  - ❖ Complete any court responses ordered.
  - ❖ Have sober and supportive housing.
  - ❖ Three weeks of Strong Performer status and minimum of 45 consecutive days of sobriety.
  - ❖ Submit application to move to Phase 4 to your probation officer after having it approved by your treatment provider .

**During this Phase, you will be responsible for the cost of your urine screens.**

### **Phase 4 (Minimum of 18 weeks):**

- In Phase 4, you will have less requirements with the Recovery Court.
  - ❖ Attend Recovery Court every four weeks.
  - ❖ Attend all required treatment sessions.
  - ❖ Successfully complete all treatment groups to include MRT.
  - ❖ Attend appointments your Probation Officer.
  - ❖ Submit at least two random, supervised urine screens, no dilute, missed, positive results or tampering with tests.
  - ❖ Complete any court responses ordered.
  - ❖ Complete a proposal for your Restorative Justice Project and have it approved by your probation officer.
  - ❖ Obtain verifiable employment approved by your Probation Officer.
  - ❖ Have sober and supportive housing.
  - ❖ Attend at least 3 sober support groups.
  - ❖ Complete your Aftercare packet and get it approved by your treatment provider.
  - ❖ Be in compliance with your court payment plan for at least 3 months.
  - ❖ Must be a strong performer for four weeks and 60 consecutive days of sobriety.
  - ❖ Submit Phase 5 application to the probation officer after it is approved by your treatment provider.

**During this Phase, you will be responsible for the cost of your urine screens.**

### **Phase 5 – Aftercare Phase (Minimum of 13 Weeks):**

- In Phase 5, you will have less requirements with the Recovery Court.
  - ❖ Attend Recovery Court every 5 weeks.
  - ❖ Attend all required treatment sessions.
  - ❖ Attend at least 3 sober support groups.
  - ❖ Maintain verifiable employment.

- ❖ Submit at least two random, supervised urine screens, no dilute, missed, positive results or tampering with tests.
- ❖ Attend regular appointments with your Probation Officer.
- ❖ Have sober and supportive housing.
- ❖ Complete Restorative Justice Project with proof provided to your Probation Officer.
- ❖ Continued compliance with your payment plan.
- ❖ Must be strong performer for 5 weeks in a row and have 90 consecutive days of sobriety.
- ❖ Submit application for graduation to probation officer after having it approved by your treatment provider.

Criteria for Graduation: On the date of your graduation, you must have completed the following:

1. Four weeks in a row of Strong Performer.
2. At least 90 days with 100% negative drug tests to complete the program.
3. Complete your Phase 5 checklist and have it signed off.



*\*\*\*Graduation from Recovery Court is an important event\*\*\**

*Invite your friends and family to join you in a Graduation Ceremony to help celebrate your success. The RC team looks forward to congratulating you for successfully completing the program and achieving your goals!*

Once you complete Recovery Court, you are no longer required to appear in RC. However, you will continue to be subject to all terms and conditions set by the sentencing judge until you are successfully discharged from probation. Upon completion from the Program, we will request you complete an exit survey in order for the Program to learn more about your experience while in Recovery Court.

RC strongly encourages you to remain involved in support groups and other activities that will assist you in your ongoing wellness & recovery efforts after you graduate. You are also encouraged to maintain your connection with RC by serving as a peer mentor, attending HOPE alumni activities, and attending graduation ceremonies. Possible mentor activities include speaking to groups, meeting with other RC participants who are struggling, and helping participants connect with a community support group. If you are interested in becoming a mentor after you graduate, please speak with your probation officer.

## **DRUG TESTING**

In order to be subjected to truly random testing, all participants are typically required to submit drug testing at a minimum of two times per week, plus the potential of surprise additional testing. All participants may be required to submit drug tests outside of the random schedule at the request of the team. Sobriety days will only be counted for program approved drug tests. Participants will be assessed by the probation department for financial ability to pay for drug tests. Drug testing agencies will be available 7 days a week, including holidays. It is important you call the drug testing line on a daily basis. For approved testing sites, please see your probation officer.

## CONFIDENTIALITY



PRIVACY

State and federal regulations require that your identity and privacy be protected. To comply with these regulations, the RC Team and treatment providers have developed policies and procedures that guard your privacy. You will be required to sign a *release of information* for all members of the Recovery Court team. The consent allows confidential substance abuse information to be used for the purpose of monitoring your progress in treatment and when necessary, determining appropriate changes in your treatment or other program requirements or appropriate rewards or interventions.



## INCENTIVES, SANCTIONS, and TREATMENT RESPONSES

Frequent court appearances allow the Recovery Court team the opportunity to respond quickly to your behaviors and your treatment needs, whether positive or negative. Participants are allowed to explain their perspectives on factual controversies and responses during these processes.

*Incentives* will be offered to reinforce sobriety, motivation, and pro-social behaviors. Incentives can be provided by the team, in a variety of ways, when you demonstrate compliance and progress toward your goals. This may include bus passes, motivational items, gift cards, telephone probation appointments, “Fast-pass” or less frequent requirements.

*Sanctions* also provide the Court ways to help you change your behavior in meaningful ways. Interventions are imposed every time a non-compliant behavior occurs. The sanctions imposed will increase in severity for serious violations as well as repeated violations. Sanctions can be imposed by the team and will be used for the entire time you are involved with the Recovery Court program. Sanctions may result from non-compliance with court orders, or any other terms and conditions of probation. Examples of these sanctions include job logs, work crew, community service, increased court appearances or monitoring, as well as jail.

*Due Process:* In Recovery Court you will be subject to jail sanctions for certain program violations. You have the right to a hearing if you do not admit to engaging in the specific behavior you are being sanctioned to jail. You have the right to be represented by counsel, the right to testify, and to cross examine and call witnesses.

*Treatment responses* are interventions by the Court and your team to help you progress in treatment. The interventions are not sanctions but attempts to support your recovery process. Treatment responses may include sober support meetings, mental health appointments, medically assisted treatment (MAT) appointments, treatment papers, and increased levels of treatment.

One of the most important principles of the Recovery Court Program is **“Show up, try hard, and be honest.”** You are expected to show up to all appointments, treatment services, UAs and court. Failure to do so will result in a sanction from the team. Failure to show up to court will result in an arrest warrant. You are also expected to have open communication with your Probation Officer, therapist, and the Recovery Court Judicial Officer about any drug use or violations, and to reach out to them when you are struggling. Dishonesty will result in a more severe sanction from the team.

## Incentives

### Strong Performer

If you have attended every single one of your services from one court review to the next court review:

- You can be a STRONG PERFORMER!!
  - You can be a Strong Performer in Phase 1 without a negative drug test.
  - After Phase 1 you will need all negative drug tests to be a Strong Performer.
- If you are a Strong Performer:
  - You will get your name on the board.
  - You will get called up at the start of docket and get to leave when you are done.
  - You will get applause from everyone.
  - You will get to draw a chip from the prize bowl.
- You need to get Strong Performer status to move through the program phases.



### Spin the Wheel

- If you increase your recovery capital between court reviews-you can SPIN THE WHEEL!
  - Examples: found a job, going to dentist, going to doctor, getting visitation with your kids, completing a case plan goal, getting your license, completing residential treatment, etc.
  - There are various incentives on the wheel you could win.

### Phase Movement

- When you move through the phases you will be incentivized for this!
  - You will get a signed certificate from the Judge.
  - You will be called up at the start of the docket and be recognized by everyone.
  - If funding allows you will also get a gift card.

### Commencement

- Incentives for completing the program!
  - A framed signed certificate from the Judge.
  - We will provide a cake or donuts for you and your family/friends.
  - If funding allows you will get a gift card and potentially another gift from the team.

### Sobriety Chips

- The team will keep track of your sobriety days, based on your last court approved urinalysis. Sobriety chips will be celebrated and given to participants upon milestones reached (1 month, 2 month, etc.) The team encourages participants to keep track of their own sobriety days and report them as they see fit.



## Sanction Matrix

PHASE	Proximal	Responses	Distal	Responses
1	<ul style="list-style-type: none"> <li>Missed services</li> <li>Dilute drug test</li> <li>Tampered drug test</li> <li>Not completing court sanction</li> <li>Late to court</li> </ul>	<ul style="list-style-type: none"> <li>Calendar appointments</li> <li>Phone check-ins</li> <li>In-person check-ins</li> <li>Dilute UA worksheet (required on 1<sup>st</sup> dilute)</li> <li>Food and Drink Log for continued dilutes</li> <li>EHM</li> <li>Community service hours</li> <li>Home visits</li> </ul>	<ul style="list-style-type: none"> <li>Drug use</li> <li>No job</li> <li>No stable housing</li> <li>Not compliant with medications</li> <li>Associating with high risk: People, Places, Things</li> </ul>	<ul style="list-style-type: none"> <li>Essays</li> <li>Apology</li> <li>Verbal from Judge</li> <li>Housing plan</li> <li>Research medications</li> <li>Journaling</li> <li>Support Meetings</li> </ul>
2	<ul style="list-style-type: none"> <li>Missed services</li> <li>Dilute drug test</li> <li>Tampered drug test</li> <li>Not completing court sanction</li> <li>Late to court</li> <li>Not having stable housing</li> </ul>	<ul style="list-style-type: none"> <li>Phone check-ins</li> <li>In-person check-ins</li> <li>Dilute UA worksheet (required on 1<sup>st</sup> dilute)</li> <li>Food and Drink Log for continued dilutes</li> <li>EHM</li> <li>Home Visits</li> <li>Community service or Work Crew</li> <li>Jail</li> <li>Court ordered housing</li> <li>Sit through docket</li> </ul>	<ul style="list-style-type: none"> <li>Drug use</li> <li>No job</li> <li>Not compliant with medications</li> <li>Not attending support meetings</li> <li>Associating with high risk: People, Places, Things</li> </ul>	<ul style="list-style-type: none"> <li>Essays</li> <li>Apology</li> <li>Verbal from Judge</li> <li>Housing plan</li> <li>Attend medication appointments</li> <li>People, places, feelings</li> <li>Autobiography</li> <li>Support meetings</li> </ul>
3	<ul style="list-style-type: none"> <li>Drug use</li> <li>Not having stable housing</li> <li>Non-compliance with medications</li> <li>Associating with high risk: People, Places, Things</li> </ul>	<ul style="list-style-type: none"> <li>Work release</li> <li>Home Visits</li> <li>EHM</li> <li>Work Crew</li> <li>Jail</li> <li>Medication checks with treatment or probation</li> <li>Observe another court</li> </ul>	<ul style="list-style-type: none"> <li>No job</li> <li>Not compliant with payment plan</li> <li>Not attending support meetings</li> <li>Housing not sober and supportive</li> </ul>	<ul style="list-style-type: none"> <li>Job search &amp; log</li> <li>Budget</li> <li>Support meetings</li> <li>Court ordered housing</li> <li>Self-imposed sanction</li> <li>Review handbook</li> </ul>
4	<ul style="list-style-type: none"> <li>Drug use</li> <li>Housing not sober &amp; supportive</li> <li>No job</li> <li>Not compliant with payment plan</li> <li>Not attending support meetings</li> </ul>	<ul style="list-style-type: none"> <li>Jail</li> <li>Revocation</li> <li>Work release</li> <li>Increased court reviews</li> <li>Increased urine screens</li> <li>Increased supervision</li> </ul>	<ul style="list-style-type: none"> <li>Not implementing relapse plan/tools</li> <li>Not implementing aftercare plan</li> </ul>	<ul style="list-style-type: none"> <li>Interviews</li> <li>Self-imposed sanction</li> <li>Sit through morning docket</li> <li>Team round table with client</li> </ul>
5	<ul style="list-style-type: none"> <li>New crime</li> <li>Drug use</li> <li>Not compliant with payment plan</li> <li>Not attending support meetings</li> <li>RJ hours not done</li> </ul>	<ul style="list-style-type: none"> <li>Jail</li> <li>Revocation</li> <li>Work release</li> <li>Increased court reviews</li> <li>Increased urine screens</li> <li>Termination</li> </ul>	<ul style="list-style-type: none"> <li>Team round table with client</li> </ul>	

## RESTORATIVE JUSTICE PROJECT



Throughout the course of the Recovery Court program, you will be required to identify and restore the community that has been harmed as a result of your criminal behavior and substance abuse. As you progress through the program, you will be required to identify and create a community service project specific to you, with the goal of restoring the community. The project must consist of 40 hours, as approved by your Probation Officer. By Phase 4, your Probation Officer will provide you with a proposal form to begin the process. You will be required to complete this Project prior to Graduation from the Recovery Court program.



### TRAVEL REQUESTS

If you are requesting to travel out of state at any time, you must have all details approved by your Probation Officer and the Recovery Court team **in advance** of your travel. Travel is a privilege that must be earned through demonstrated sobriety and compliance with your Recovery Court requirements. Be sure to discuss any potential travel requests with your Probation Officer with as much advance notice as possible, as you will be required to find approved locations to submit to urine screens and provide other documentation of your travel plans. Non-compliance with any Recovery Court requirements may result in a loss of previously approved travel privileges.

### PAYMENT OF SERVICES



You will be assessed for your ability to pay for treatment and monitored sobriety at the beginning of each phase. Please address your payment concerns with your probation officer. Traditionally, clients pay for more treatment and drug testing as they progress through the program. We understand you may have fines, fees, and restitution to pay off, and we will work with you to make sure your financial burden is bearable. It is expected that each participant will financially invest in his/her treatment and drug testing. Failure to attend treatment or submit a drug test due to an inability to pay may result in a sanction.

You will be expected to establish a payment plan with the collections investigator to work towards paying off court fines and restitution. We understand monthly payments may not be possible at the beginning of your participation in the program, but participants in the later phases of the program should be making payments towards the balance. . The court may consider waiving allowable fees and costs upon graduation.

### EMPLOYMENT AND DISABILITY

As a participant in RC, treatment is your top priority. As you progress through the program, you will be asked to find employment or pursue education. We understand some who come to us will be on disability and unable to work. If you are on disability, you may be encouraged to find a way to volunteer your time to help those in need to the best of your ability. If you are on disability, please discuss this requirement with your probation officer and a plan will be developed according to your needs.

### TRANSPORTATION

Under no circumstances should you drive yourself anywhere if you do not have a valid driver's license. Discuss this with your probation officer if you are struggling with transportation issues. Did you know that if you are 50% or more disabled, RTD will work with you to get discounts on bus passes? For any questions on this program, contact [specialdiscount@rtd-denver.com](mailto:specialdiscount@rtd-denver.com).

## **PRESCRIPTION DRUG POLICY:**



- ✓ Your Recovery Court team will rely on expert medical input to determine if a prescription or medication is medically needed for you.
- ✓ It is preferred you are monitored by a doctor with training in addiction psychiatry or addiction medication.
- ✓ You may be required to reduce the number of your prescribing doctors and may require release of information between doctors.
- ✓ You must inform your Probation Officer at entry into the program if you are on any medication.
- ✓ You will be required to complete a medication form for any controlled substance you are prescribed. You will be required to return this to your Probation Officer within 2 weeks of program entry.
- ✓ Your Probation Officer will follow up with your doctor to verify the information that is provided.
- ✓ You must inform your Probation Officer within 24 hours of any changes, new prescriptions, or medications.
- ✓ In an emergency situation, you must report any medications or prescriptions to your Probation Officer within 24 hours of discharge.
- ✓ If you are planning a medical procedure, you must complete the medication policy form in advance of the procedure and provide to your Probation Officer.
- ✓ You may be required to submit additional drug tests and pay for them.

*If you are not in compliance with the medication policy at any time during your program, you are subject to court response, including a sanction and/or termination.*

The medication policy includes medical, mental health medication, and/or medically assisted treatment.

## **TERMINATION**

You will be terminated from the program for the following:

1. If you revoke the Release of Information that allows the RC team to share about your case or treatment progress.
2. If you present a threat to public safety, any RC personnel, participants, or victims.
3. If you move away from the area in which necessary providers can provide treatment and do not have adequate transportation to get to court, probation appointments, drug and alcohol testing, or treatment. While this is grounds for program termination, it may not necessarily result in a probation revocation.



information

You may be terminated for the following:

1. Failure to remain law-abiding.
2. Failure to follow treatment plan(s).
3. Failure to take medications as prescribed.
4. Failure to comply with monitored sobriety.
5. Tampering to alter results of drug tests.
6. Failure to attend scheduled court review hearings.
7. Failure to comply with probation supervision plan.
8. Failure to comply with RC General and Phase Requirements.
9. A post-entry determination that you were not appropriate for the RC program due to your level of need or ability to comply with basic program requirements.

Before termination from RC may occur, the probation department will file a motion to revoke probation. An attorney may provide representation in any revocation proceedings. Your case will be returned to your original Judge for re-sentencing.

Prescription Policy Doctor's Note

DOCTOR'S NOTICE

Name of Patient: \_\_\_\_\_

DOB: \_\_\_\_\_

Dear Medical Provider:

The patient is a participant in one of the treatment courts in the First Judicial District. These treatment-based court programs are alternatives to incarceration for justice involved individuals with behavioral health and substance dependency diagnoses and promote long-term recovery by addressing related behavioral concerns and substance use disorder symptoms.

The patient is required as part of the program to disclose any prescription medication and provide verification from the prescriber.

The program relies on expert medical input to determine whether a prescription for an addictive or intoxicating medication is medically required or if a nonaddictive, nonintoxicating, and medically safe alternatives treatment are available.

The participant may be carefully monitored by a physician, preferably, with training in addiction psychiatry or addiction medication. The participant will also be required to complete the medication policy form with a release of information to their prescriber.

The program will contact the prescriber to verify the information documented in this form. As well as any changes made thereafter.

Medical Provider's Name: \_\_\_\_\_

Medical Provider's Agency: \_\_\_\_\_

Medical Provider's Contact information: \_\_\_\_\_

Medical Reason for Prescription: \_\_\_\_\_

Prescription Information:

Name: \_\_\_\_\_

Duration: \_\_\_\_\_

If no alternative to nonaddictive, nonintoxicating medication please explain:

\_\_\_\_\_

Date: \_\_\_\_\_

Probation Officer Name and Contact Information: \_\_\_\_\_

**PARTICIPANT PRESCRIPTION POLICY CHECKLIST**

**You must complete and initial this checklist and provide to your supervising probation officer.**

**You must also provide a signed release of information with your prescribing doctor AND the doctor's notice on the other side of this.**

\_\_\_\_\_ You must inform your probation officer at entry into the program if you are on any medication.

\_\_\_\_\_ You will be required to complete a medication form that you provide to your doctor with a release of information. You will be required to return this to your probation officer within 2 weeks of program entry.

\_\_\_\_\_ It is preferred you are monitored by a doctor with training in addiction psychiatry or addiction medication.

\_\_\_\_\_ Require release of information between all prescribing doctors and your team/probation officer.

\_\_\_\_\_ Your probation officer will follow up with your doctor to verify the information that is provided.

\_\_\_\_\_ You must inform your probation officer within 24 hours of any changes, new prescriptions, or medications.

\_\_\_\_\_ In an emergency, you must report any medications or prescriptions to your probation officer within 24 hours of discharge.

\_\_\_\_\_ If you are planning a medical procedure, you must complete the medication policy form in advance of the procedure and provide to your probation officer.

\_\_\_\_\_ The medication policy includes medical, mental health medication, and/or medically assisted treatment.

\_\_\_\_\_ You may be required to submit additional drug tests and pay for them.

\_\_\_\_\_ *If you are not in compliance with the medication policy at any time during your program, you are subject to court response, including a sanction and/or termination.*

_____	_____	_____	_____
Participant Name	Date	Probation Officer	Date

## **Participant Expectations**

I understand by entering into the 1<sup>st</sup> Judicial District Recovery Court (RC), I am bound by the conditions and expectations of the RC team terms in addition to the standard Terms and Conditions of Probation. (see below)

I understand that if I enter this program and fail to complete it successfully that I may not be eligible to participate in the future.

I understand that my sentence to RC involves a time commitment of twenty-four months or until successful completion of the program.

I understand that my treatment and case plans will be evaluated throughout my participation in RC and may be modified in response to my individual circumstances.

I understand that my treatment plan and phase requirements of RC include sober support meetings or activities. I agree to provide proof of attendance to my therapist or Probation Officer.

I understand that there are many substances, including food (such as poppy seeds), beverages, over the counter medications, and herbal supplements that may contain ingredients that could result in a positive urine sample. I agree to take responsibility for what I put in my body and I further understand that consumption of these substances will not serve as a justification or excuse to a positive urine sample.

I hereby agree that possession or use of Spice, Kratom, MDMA, Ecstasy, LSD, or any other product that is deemed to be a hallucinogenic herb, or designer drug while in RC is strictly prohibited. This may result in court responses, including sanction and/or unsuccessful termination from the program.

I understand that substituting or altering my specimen or trying in any way to modify my body fluids for the purpose of changing the drug testing results will be considered a tamper. This may result in court responses; including sanction and/or unsuccessful termination from the program.

I understand that ingesting excessive amounts of fluids can result in a diluted urine sample which will be considered a tamper.

I will inform all treating medical professionals that I am a person in recovery from addiction and may not take narcotic or addictive medications or drugs. If a treating physician wishes to treat me with narcotic or addictive medications or drugs, I must disclose this to my Probation Officer immediately and complete the doctor's notice to comply.

I understand that I will receive court responses for violations in the program. These could be sanctions that include; jail time, increased drug testing, community service, Electronic Monitoring (EHM, SCRAM, Sleep Time Monitor), a curfew and other responses deemed appropriate by the RC team. (see Sanction Matrix)

Based on the goals of sentencing and probation outlined in §18-1.3-204, C.R.S., the court has determined that the possession and/or use of medical marijuana is prohibited while I am participating in a Problem-Solving Court (RC).

I agree to sign any and all releases of information.

I understand that I may be responsible for all or partial costs of the program at the discretion of my Probation Officer.

Participant Name	Date	Probation Officer	Date

## STANDARD CONDITIONS OF SUPERVISION

I will abide by the following conditions in addition to the conditions ordered on the previous page:

### Crime-Free Lifestyle:

1. I will not commit any offense and will report any contact with law enforcement to the probation officer.
2. I will not harass, molest, intimidate, retaliate against, or tamper with any victims of or any prosecution witnesses to the crime(s).
3. I will not act as a confidential informant.
4. I will not possess or have access to any firearm, explosive or destructive device, or any other dangerous instrument or dangerous or illegal weapon.
5. I will submit to a search of my person, property, residence, vehicle, or personal effects, including but not limited to any electronic devices, by the probation officer when there are reasonable grounds to search. My personal property is subject to seizure if it violates any of the terms and conditions of my supervision, and I specifically consent to the use of any seized property as evidence in a modification or revocation proceeding.
6. I will not use alcohol (to excess) \*, use or possess any controlled substances without a prescription or in a manner that is inconsistent with a prescription, or use any illegal, dangerous, or abusable drugs or substances. I understand that the use of medical marijuana is permissible unless such use is prohibited by court order or my conviction is for a violation of Article 43.3 of Title 12, C.R.S. (offense prior to 10/1/18), Article 11 of Title 44 (offense on or after 10/1/18 but prior to 1/1/20), or Article 10 of Title 44 (offense on or after 1/1/20). \*Strike "(to excess)" only pursuant to a court order or if appropriate as determined by assessment(s)
7. I will submit to drug and alcohol testing as directed by the probation officer. I understand I am responsible for the costs of testing, unless other arrangements have been made through the probation officer.

### Treatment:

8. I will actively participate in, cooperate with, and successfully complete any referral, evaluation, assessment or recommended program. These programs may include but are not limited to: placement in a residential or outpatient program, counseling or treatment for drugs or alcohol, mental health, domestic violence, cognitive behavioral, offense specific or anger management. I will sign any necessary releases of information, and I understand I am responsible for the costs of treatment and services, unless other arrangements have been made through the probation officer.

### Supervision:

9. I will report to the probation officer for appointments, as directed by the Court or the probation officer. I understand that the probation officer can visit me at reasonable times at home or elsewhere. I will provide the probation department with safe access to my residence.
10. I will notify the probation officer of changes in my address, phone number, employment, or education status.
11. I will maintain suitable employment and/or pursue employment, education, or vocational training.
12. I will comply with any other requirements of the probation officer, including answering all reasonable questions asked by the probation officer, in order to meet the conditions imposed by the Court. Also, I will sign each release of information that is necessary for the probation department to communicate with others regarding my supervision.
13. I will not leave the State of Colorado without written permission from the probation officer or the Court.
14. As required by §18-1.3-204(1.5), C.R.S., if I am convicted of a qualifying misdemeanor offense pursuant to the Interstate Compact for Adult Offender Supervision or of any felony, I will sign a Waiver of Extradition agreeing to waive all formal proceedings and return to Colorado in the event I am arrested in another state.
15. If I was convicted of any felony or if I was convicted of, or received a deferred judgment/sentence for, an offense involving unlawful sexual behavior as defined by §16-22-102(9), C.R.S., or for which the underlying factual basis involves unlawful sexual behavior, I will submit to and pay for a test of my biological substance to determine genetic markers (DNA) in accordance with §16-11-102.4, C.R.S., unless this process was completed at arrest or issuance of a summons.
16. If required for my offense, I will comply with all registration requirements of the Colorado Sex Offender Registration Act (C.R.S. Title 16, Article 22, Part 1) and will sign the registry notice that sets forth the registration requirements.

**Intensive Programs:** If placed in an intensive supervision program, the following additional conditions will also apply:

1. I will comply with any curfew established by the probation officer.
2. I will not consume alcohol.
3. I will allow the probation officer to search my person, property, residence, vehicle, or personal effects, including but not limited to any electronic devices, at any time with or without my consent. My personal property is subject to seizure if it violates any of the terms and conditions of my supervision, and I specifically consent to the use of any seized property as evidence in a modification or revocation proceeding.



## Acknowledgment

\_\_\_\_\_ I have read the above 1<sup>st</sup> Judicial District Recovery Court participant handbook and understand what I have read.

\_\_\_\_\_ I have read all addendums and understand what I have read. I agree to comply with the participant expectations.

\_\_\_\_\_ I agree to enter the 1<sup>st</sup> Judicial District Recovery Court program.

\_\_\_\_\_  
Participant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Probation Officer /Coordinator

\_\_\_\_\_  
Date



**IMPORTANT NUMBERS AND PEOPLE:**

- **Judge:** Magistrate Schaefer
- **Division S Clerk**..... 720-772-2705
- **Court Coordinators**
  - Brigitte Smith..... 720-772-2685
    - [01PSC@judicial.state.co.us](mailto:01PSC@judicial.state.co.us)
  - Russell Marsitto..... 720-772-2689
    - [01PSC@judicial.state.co.us](mailto:01PSC@judicial.state.co.us)
- **Jefferson County Public Defender’s Office**..... 303-279-7841
- **Probation Officers**
  - Kara Ellis..... 720-772-2315
    - [kara.ellis@judicial.state.co.us](mailto:kara.ellis@judicial.state.co.us)
  - Anai Chacon..... 720-772-2207
    - [anai.chacon@judicial.state.co.us](mailto:anai.chacon@judicial.state.co.us)
- **Addiction Research Treatment Specialists (ARTS)**  
6303 Wadsworth Bypass, Arvada, CO 80003... 303-935-7004
- **Mile High Behavioral Health**  
4242 Delaware Street, Denver, CO 80216..... 303-825-8113  
Peer Warm Line (Mile High Crisis Line) for out of office hours:  
720-256-6525
- **Random Urine Screen Number** [www.mycallin.com](http://www.mycallin.com)  
303-552-0646 / 303-552-0624

Recovery Court  
1<sup>st</sup> Judicial District  
100 Jefferson County Parkway  
Golden, CO 80401  
Division S  
Courtroom 100

If you or someone you know is struggling or in crisis, help is available. Call or text 988 or chat [988lifeline.org](http://988lifeline.org)

General crisis line: Colorado Crisis Services: 1-844-493-8255 (<https://coloradocrisisservices.org/#map>)