

Correctional Treatment Board



MINUTES
September 19, 2023

Board Co-Chair

Jaime FitzSimons, Sheriff
Summit County Sheriff's Office

Board Co-Chair

Heather Salazar, Associate Director
Division of Adult Parole,
Department of Corrections

Board Members

James Karbach, State Public Defender
State Public Defender's Office

Vacant

Division of Criminal Justice
Department of Public Safety

Glenn Tapia, Director
Division of Probation Services
State Court Administrator's Office

Danielle Culp, Interim Director
Criminal Justice Services
Division of Community Behavioral Health
Behavioral Health Administration

Beth McCann, District Attorney
Colorado District Attorney's Council

Board Coordinator

Michelle Staley
Division of Probation Services
Colorado Judicial Branch

Members in Attendance: James Karbach, Danielle Culp, and Matthew Lunn.

Guests in Attendance: Kim Etherton, Michelle "Shelly" Cern, Liz Craig, Katie Ruske, and Kelly Sawka.

Administration:

- Introduction to the newly appointed member from the Division of Criminal Justice Department of Public Safety, Matthew Lunn.
- Approval of June, July, and August meeting minutes; moved to next month's agenda.

Budget:

- FY2023 final year-end expenditures spreadsheet reviewed.
- FY2024 monthly budget spreadsheet reviewed.

CTB Funding Impact Evaluation-Project Plan

- NCSC presented the project plan draft.
- Discussion around the draft was held with the members who were present.

FY2025 Funding Plan:

- James Karbach made a motion to use the reverted funds from BHA in FY2023 to the BHA's FY2025 request.
- There will be an electronic vote held to finalize the FY2025 Funding Plan as there is not a quorum present for the new motion.
- No edits, changes, or feedback on the narrative of the report.

October Meeting Agenda Requests

- Co-chairs shared prior to the meeting with Michelle that they suggested canceling the October meeting as there aren't any pressing agenda items that need to be addressed prior to November's meeting; The members who were present agreed with this.

Next Meetings:

Tuesday, October 17, 2023: 1 pm-3 pm
Tuesday, November 21, 2023: 1 pm-3 pm
Tuesday, December 19, 2023: 1 pm-3 pm

Board Coordinator Contact Information:
1300 Broadway, 11th Floor, Denver, CO 80203
(720) 625-5763