

# Correctional Treatment Board



**MINUTES**  
**June 20, 2023**

**Board Co-Chair**

Jaime FitzSimons, Sheriff  
Summit County Sheriff's Office

**Board Co-Chair**

Heather Salazar, Associate Director  
Division of Adult Parole,  
Department of Corrections

**Board Members**

James Karbach, State Public Defender  
State Public Defender's Office

Joe Thome, Director

Division of Criminal Justice  
Department of Public Safety

Glenn Tapia, Director

Division of Probation Services  
State Court Administrator's Office

Danielle Culp, Interim Director

Criminal Justice Services  
Division of Community Behavioral Health  
Behavioral Health Administration

Beth McCann, District Attorney

Colorado District Attorney's Council

**Board Coordinator**

Michelle Staley  
Division of Probation Services  
Colorado Judicial Branch

**Members in Attendance:** Heather Salazar, James Karbach, Glenn Tapia, Danielle Culp, and Beth McCann.

**Guests in Attendance:** Melissa Dominguez and Liz Craig.

**Administration:**

- Approval of May meeting minutes; no objections.
- Melissa Dominguez shared that she will be retiring on August 1<sup>st</sup>, 2023.

**Budget:**

- May FY2023 Budget spreadsheet reviewed and discussed.
- Reminder to Board members that the July meeting will be an all-day in-person meeting at Ralph Carr Judicial Center.

**CTB Impact Evaluation Preparation:**

- Most of the board members have met individually with the NCSC consultants regarding their respective agencies and had a more in-depth discussion around expectations of the evaluation.
- Discussion around ensuring the consultants remain true to the qualitative scope of the evaluation as the Board members recognize the quantitative barriers to data reporting and the importance to continue to improve compliance with the statute.

**Local Board Project:**

- Board members will receive an email confirmation from Michelle to start their review in the Amplifund system of the FY2025 grant applications.
- The 10<sup>th</sup> JD Local Board requested to amend the scope of their FY2024 Local Board grant from Peer Specialist to Community Resource Navigator. The Board approved this change in scope with feedback around a need for more specific objectives. Michelle will follow up with the chair of the Local Board to ensure this edit is made on the amended grant for quarterly reporting purposes.

**Annual Agency Request Presentations in August:**

- Reminder Annual Agency Requests for state agencies are due on August 1<sup>st</sup>, 2023.
- Reminder that the August meeting was extended to accommodate the time needed for agency presentations and voting.

**Next Meetings:**

Tuesday, July 18, 2023: ALL-DAY MEETING

Tuesday, August 15, 2023: 1 pm-5 pm

Tuesday, September 19, 2023: 1 pm-5 pm  
Board Coordinator Contact Information:  
1300 Broadway, 11<sup>th</sup> Floor, Denver, CO 80203  
(720) 625-5763