

PROBATE ADVISORY WORKGROUP MEETING

Wednesday, May 16, 2018 at 1:30 p.m.

Ralph L. Carr Judicial Center
1300 Broadway, Denver, CO 80203
2nd Floor, Room 2B

Call-in Information: ShoreTel Conf. Call - Dial (720) 625-5050, enter access code **88888888** followed by # key

AGENDA

- I. Call to Order
- II. Business
 - A. Approval of February 9, 2018 Meeting Minutes
- III. Action Item Updates from Prior Meetings
 - A. Waiving the \$6.00 CCE fee for Public Administrator Statement of Accounts for estates less than \$500
 - B. CBI background check for each name used - discussed with Clerk's Advisory Committee
 - C. JRM Section – Monitoring of Plans (Posted Online)
- IV. Senate Bill 18-165 signed (Posted Online)
- V. Ongoing Business - Public Administrators Performance Audit – August 2017
 - A. Final Draft Response Report Completed (With Workgroup Comments) (Posted Online)
 - B. Final Draft Materials (Posted Online)
 1. JRM Sections
 - a. Intestate – Informal
 - b. Intestate – Formal
 - c. Testate – Informal
 - d. Testate – Formal
 - e. Special Administrator – Informal
 - f. Special Administrator – Formal
 - g. Public Administrator Statement of Accounts
 2. PA Annual Report
 - a. PA Annual Report Spreadsheet
 - b. PA Annual Report – Caption Page
 - c. Proposed Judicial Review Document
 3. Guidelines for the Operations of the Public Administrator's Office
- VI. Open Floor for Public Comments
- VII. Schedule Next Meeting