

Douglas County Crossover Youth Practice Model Manual

Target Population

- Youth who have current and simultaneous involvement in both the child welfare and juvenile justice systems in the following ways
 - Youth initially involved in the child welfare system who are subsequently referred to and become involved in the juvenile justice system, and
 - Youth who are initially involved in the juvenile justice system and are subsequently referred to and become involved in the child welfare system because of suspicions of abuse/neglect in the home.

Crossover Youth Practice Model Goals

- Reduction in the number of youth placed out of the home.
- Reduction in the use of congregate care.
- Reduction in the disproportionate representation of children of color.
- Reduction in the number of youth being dually adjudicated.

PHASE 1 PRACTICE AREA 1

Arrest, Identification, and Detention

ARREST:

- If youth is arrested they will be transported by local law enforcement to the Juvenile Assessment Center (JAC) for intake and screening.
- If youth is issued a summons, every attempt will be made to expedite the process.
- If a youth has current system involvement and new law enforcement contact has occurred the Case Lead will notify the District Attorney's Office.

IDENTIFICATION, SCREENING, and NOTIFICATION:

District Attorney's Office:

- To identify Crossover youth the District Attorney's Office will provide a list to the Dept. of Human Services of all juveniles law enforcement has asked to be considered for charges.
- Contact will be made with Douglas County Department of Human Services (DCDHS), to verify Human Services involvement.

- The District Attorney's Office will contact Senate Bill-94 Pre-Trial Release (SB-94) to notify of identified Crossover Youth.

Court:

- Dependency and Neglect (D&N) case and Delinquency case will be set on the same docket.
- The Clerk will send out an email to the Juvenile Assessment Center (JAC) and Douglas County Department of Human Services (DCDHS), first appearance list on a weekly basis to identify any Crossover Youth.

Juvenile Assessment Center:

- JAC will send a daily copy of the JAC FAX to Douglas County Department of Human Services (DCDHS), SB-94 Pre-Trial Release, District Attorney's Office, Probation, and Court for youth with scheduled detention hearings.
- Once youth is identified as Crossover Youth, the file will be noted.

DETENTION HEARING:

- The JAC will prepare a Detention Assessment Report for all detained Crossover Youth. This includes: summary worksheet, CJRA results, MAYSI, SASSI, and identifies youth as Crossover Youth. This is disseminated to:
 - Parent (s)/Guardian
 - Douglas County Department of Human Services (DCDHS)
 - District Attorney's Office
 - Douglas Juvenile Court - Magistrate Dumler
 - Public Defender
 - Probation Officer
 - Guardian Ad Litem
 - Senate Bill 94/Pre-Trial Release
- The assigned Caseworker will be present at the detention hearing to address the court as needed.
- The Case Lead will be identified based on which system was first involved.

- Senate Bill-94 Pre-Trial Release (SB-94/PTR) will be ordered on all Crossover Youth, unless a Crossover Youth is placed out of home or is already on Probation. SB-94/PTR will begin working with youth and family immediately, even if youth remains in detention.
- The Court will distribute the Crossover Youth Practice Model brochure to youth and family, which includes information about each involved agency.
- The Senate Bill-94 Pre-Trial Worker will begin the intake paperwork and provide a Pre-Trial Release program overview.

INFORMATION GATHERING & SHARING:

- The Case Lead will ensure that a multi-system Release of Information will be signed at the first contact.
- Listed is information that is collected by the respective agency, however, presently not all information is collected by one entity. This list includes evaluations, assessment/screening tools, treatment recommendations, offense reports, and educational records.

PHASE 1 PRACTICE AREA 2:

Decision Making Regarding Filing & Sentencing Options

DIVERSION:

- An unsuccessful youth will be re-filed on and brought before the court.
- A successful youth will have their case dismissed.

ADJUDICATED & DEFERRED ADJUDICATIONS:

- Crossover Youth will be supervised by Probation to monitor the completion of all court orders.

DIVERTED:

- Crossover Youth that is a first time offender in Delinquency with an active case with DC Dept. of Human Services could have charges diverted and services provided through the DC Dept. of Human Services, if deemed appropriate by District Attorney's Office.

PHASE 2 PRACTICE AREA 3:

Case Assignment, Joint Assessment & Planning

BRING A TEAM TOGETHER:

- The assigned workers (DC Dept. of Human Services and SB-94 PTR or Probation Officer) will complete a joint assessment of the youth and family, which include the following;
 - Review of behavior patterns over time;
 - Examination of the family strengths and protective factors;
 - Assessment of the overall needs of the youth and family that affect the safety, permanency, and well-being of children and youth in the family;
 - Consideration of contributing factors (caregivers) such as domestic violence, substance abuse, mental health, chronic health problems, and poverty;
 - Assessment of criminogenic factors including peer group, school performance, family dynamics, substance abuse, self-regulation, history of delinquent behaviors using the Colorado Juvenile Risk Assessment (CJRA) and
 - Review of information gathered through other assessments from partnering agencies.
- Within the first 3-5 business days of a youth being identified as a Crossover Youth, Case Lead will coordinate a meeting with the family, at their home, to begin family engagement.

FACE of Change Meeting:

- The Case Lead will request a FACE Meeting, 5 to 10 business days after the completed home visit, to assess the needs of a Crossover Youth and begin collaborative case planning, services needed, etc., with a multi-disciplinary team, which can/will include the family and support system. This would include Douglas County Department of Human Services, Probation, Guardian Ad Litem, Douglas County School District, Mental Health (ADMHN), Juvenile Assessment Center, Senate Bill-94, Division of Youth Corrections and other professionals involved.
 - The FACE group will tentatively meet weekly on Wednesdays or Fridays morning from 8:30a -12p.

- The location of this meeting will be determined based on whether the youth is in detention, enrolled in school or not enrolled. Every attempt will be made to hold a FACE meeting at the following locations.
 - The meeting will be held at the Foote Center Detention Center if youth is detained.
 - The meeting will be held at a youth's school if youth is enrolled in school.
 - The meeting will be held at DC Dept. of Human Services, if youth is not enrolled in school.

PHASE 3 PRACTICE AREA 4:

Coordinated Case Supervision and Ongoing Assessment

COORDINATED CASE SUPERVISION:

- A transition meeting will occur with the Senate Bill-94 Pre-Trial Case Manager and the Probation Officer 3-5 business days after sentencing to transfer information.
- As Case Lead dictates when staffings will be coordinated with assigned case managers, as needed to share additional information.
- Ensure the conducting of formal gatherings based on case dynamics and a cause for an action; to include but not limited to:
 - Prior to court revocation hearings
 - Significant changes in family dynamics occur
 - Per the request of a family member
- A written review will occur every 90 days from the date of the completed treatment plan.
- Case Lead will create a Joint Court Report – submitted to all professionals involved in the case. Report includes progress of youth and family in making required changes. Recommendations for modifications of services as required.
- A six month review would be set to monitor the case status and progress.

PHASE 3 PRACTICE AREA 5:

Planning for Youth Permanency, Transition, and Case Closure

CASE CLOSURE

- A termination meeting will occur, when appropriate, by scheduling the Crossover Youth and family for the Incentive Court. The Incentive Court will acknowledge successful completion for all court orders and terminate supervision of the case.