

Public Access Committee Meeting Minutes

Meeting Date: January 19, 2012

Members Present: Justice Monica Marquez, Supreme Court Justice and Committee Chair; Chief Judge Robert Hyatt, 2nd Judicial District; District Court Judge Devin Odell, 8th Judicial District; District Court Judge Kathy Delgado, 17th Judicial District; Karen Salaz, District Administrator 19th Judicial District; Lynette Collins, Clerk of El Paso Combined Courts; Tammy Herivel, Clerk of Arapahoe Combined Courts; Sabra Millett, Clerk of Denver District Court; and Chad Cornelius, CIO for the Judicial Department

Non-voting Members Present: Carol Haller, Deputy State Court Administrator and Legal Counsel; Linda Bowers, Court Services Manager; Steven Vasconcellos, Sr. Manager for Planning & Analysis, and Eileen Kinney, Evaluation Unit Supervisor for Probation Services

Others Present: Dennis Thompson, Acxiom; John Lauro, Acxiom; Larry Hudson, LexisNexis; David Foy, LexisNexis Risk Solutions; Manuel Martinez, HRO; Sherry Stwalley, Judicial; Sarah Clark, Judicial; and Jeff Clayton, Judicial

Meeting called to order at 1:35.

Minutes from October 19, 2011 meeting approved.

Old Business

Public Access Policy

- Report on expanding Public Access Policy to include all Judicial Department records – Carol Haller, Deputy State Court Administrator and Legal Counsel. Multiyear proposed project; scheduling conflicts did not allow sufficient time to devote to appropriately research and report out at this meeting.
Action Item: Carol will continue to work on this and will provide a further update at the April meeting

Data Replication Task Force

- Report on Task Force on Data Replication – Chad Cornelius, CIO for the Judicial Department. A draft of the Report was submitted to Task Force members with feedback due February 3rd. Staff attended a national conference regarding Privacy and Public access and gained insight into many different states' policies and access issues and concerns. The report should be available for next meeting; formal recommendations prior to next meeting
Action Item: Report will be modified based on Task Force feedback and then formal recommendations will be forwarded to the Committee. The report and recommendations will be discussed at the April meeting.

SCAO Data Request Protocol

- Update on protocol for SCA data request processing – Linda Bowers Court Services Manager.
Protocol finalized. Committee voted – approved unanimously.
Action Item: Add introduction that identifies this as an internal document and post Protocol and spreadsheets for tracking data requests.

New Business

Requests for the Release of Information – Linda Bowers

- LexisNexis Risk Solutions – Judgment Information;
David Foy and Larry Hudson presented a request for policy modification to the Committee related to judgments.
Action Item: Staff will explore methods to provide easier access to judgments for vendors. A subcommittee was formed and will meet to discuss potential solutions. The full Committee will be updated at the April meeting.

Denver Probate Access Pilot Request – Lee Cole, Denver Probate Court Administrator

Action item: No update was available. Linda will connect with Lee to see if he is still interested in pursuing this pilot. Linda will report back at the April meeting.

SCA/Record Custodian update – Linda Bowers

- Report on data requests to SCA
Several electronic data requests were received and data could not be provided. One was for jury data. The data requested is not available in the case management system. Another request was for case numbers searched by a private surety name. This information is not currently available on a report and cannot be compiled.

A request for Juvenile records was received. This information cannot be provided electronically; but since the agency has signed consent forms signed by the parents of the affected juveniles, they can access the paper court files at the appropriate court locations.

Action item: Linda will send a notification to affected Clerks of Court regarding the requested juvenile access.

Next Meeting Dates

- April 12, 2012 at 1:30
- July 25, 2012 at 1:30
- Wed, Oct 24th at 1:30

Meeting adjourned at 2:37.