

# Office of the State Court Administrator



TO: Colorado Child and Family Investigators  
FROM: Gerald A. Marroney, State Court Administrator  
Date: December 21, 2012 *Carol For CAM*  
RE: Policies Governing Standard 6 of Chief Justice Directive 04-08

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Section IV of Chief Justice Directive 04-08 delegates authority to the State Court Administrator's Office to promulgate policies governing the implementation of Standard 6. The following policies will be effective January 2, 2013. The State Court Administrator reserves the right to amend these policies governing the CFI appointment and eligibility process if deemed necessary.

## Policies Regarding Eligibility and Affidavits

### Renewal Affidavit Requirement for Eligible CFIs (currently on the statewide roster)

- The SCAO will make the renewal affidavit available on their website no later than April 1, 2013.
- Eligible CFIs shall complete and submit a renewal affidavit on or before June 30, 2013.
- CFIs failing to submit the renewal affidavit between April 1, 2013 and June 30, 2013 will be removed from the Statewide Eligibility Roster for a period of one year.
- After June 30, 2013 all CFIs shall submit renewal affidavits every three years. CFIs that reside on the Statewide Eligibility Roster shall notify the SCAO in writing within 5 days of any malpractice suit, grievance, formal complaint, disciplinary action or criminal charge brought or filed against them.

### Affidavit Requirement for Potential CFIs

- The SCAO will make the 2013 affidavit available on their website no later than January 4, 2013.
- Potential CFIs shall complete and submit a CFI affidavit on or before February 15, 2013.
- Individuals failing to submit the CFI affidavit during the designated time period (January 4, 2013 to February 15, 2013) will not be considered for inclusion on the Statewide Eligibility Roster for a period of one year.

- Individuals that complete the affidavit; provide supporting documentation that demonstrates competence through some combination of education, specialized training, supervision, consultation and professional experience, successfully pass a finger print based background check and complete the 40 hour "Colorado Child and Family Investigator" curriculum established by the State Court Administrator's Office will be placed on the Statewide Eligibility Roster effective July 1, 2013.

## **Policies Regarding Training**

### Training Requirement for Eligible CFIs (currently on the statewide roster)

- Required to sign up for the mandatory 40 hour "Colorado Child and Family Investigator" training curriculum before June 30, 2013.
- Required to complete the mandatory 40 hour "Colorado Child and Family Investigator" training curriculum before December 31, 2013.
- All CFIs shall complete no less than 15 hours of continuing education in relevant areas every three years.

### Training Requirement for Potential CFIs

- A combination of experience, education and skills that demonstrate an understanding of applicable law and psychological and social issues that are typically present in dissolution or parenting cases as set forth in Standard 6 of CJD 04-08. (i.e., completion of the 40 hour "Colorado Child and Family Investigator" curriculum established by the State Court Administrator's Office, providing consultation to families, case work with children, adolescent families, undergraduate and graduate degrees, continuing education credits, letter from a person of authority documenting previous work as a CFI, DM, PC, practice of family law, etc.).
- Required to complete mandatory 40 hour "Colorado Child and Family Investigator" training prior to placement on the Statewide Eligibility Roster.
- All CFIs shall complete no less than 15 hours of continuing education in relevant areas every three years.