

Five Filings:

The Court has provided this memo to assist you in finding certain forms.

1.... Separation Agreement – to address all of the assets and debts of the marriage, maintenance (alimony), investments, property.... Go to [www.courts.state.co.us/Forms/Index.cfm](http://www.courts.state.co.us/Forms/Index.cfm) and click on “Domestic/Family”. Click on “All Domestic Forms” and then scroll down to “JDF 1115” and that is your Separation Agreement.

2.... Parenting Plan – to address decision making authority, the regular parenting schedule, the holiday parenting schedule, child support, extraordinary expenses, if any, and tax exemptions... Same process as (1), except you are looking for “JDF 1113” and that is your Parenting Plan.

3.... Child Support Worksheet... This is an interactive site, where you need to put in the financial information of the parties, and calculate the number of overnight visits that the children have with the other parent.... Go to [www.courts.state.co.us/Forms/Index.cfm](http://www.courts.state.co.us/Forms/Index.cfm) and click on “Domestic/Family”. Look down that list, to “Child support Worksheets Only” and click on “Electronic Worksheets” and then click on “JDF 1820E Electronic Child Support Worksheets” and it will open up the Excel program.... Just follow the Form instructions – put in the number of children, the parent with the greater parenting time, and the number of overnights with the other parent. Then enter the financial information....

4... Affidavit for Decree without Appearance of Parties is found in “All Domestic Forms” at JDF 1201. Even if you have a date to appear before a Magistrate for your “non-contested divorce hearing” it is helpful for the Court to have a completed Affidavit. It provides some of the procedural and jurisdictional information for the Court’s reference, affirms the agreements that you have worked out, and reminds the Court if a party is seeking to restore a prior name.

5.... Decree. Again, this is found in “All Domestic Forms” at JDF 1116. Although the Court will finalize the Decree, it is helpful to the Court for you to complete the heading, whether the parties filed jointly (with the date) or one party was properly served (with the date). If a prior name is being restored, fill out the necessary sentence near the end of the order with the ACCURATE SPELLING of the restored name.

Please make certain to file these forms by the DEADLINE that was established by the Court. Thank you for your patience and your immediate attention to these details!