

Chief Judge, Twelfth Judicial District

**ORDER REGARDING  
ATTORNEY WITHDRAWALS**



**CHIEF JUDGE  
ADMINISTRATIVE ORDER  
2003-02**

**STANDING ORDER REGARDING  
GRANTING OF AN ATTORNEY WITHDRAWAL  
IN THE COURTS OF THE TWELTH JUDICIAL DISTRICT**

**RECITALS & ORDER**

- A. This standing order is intended to reduce the handling and review of files by the clerks of court, their staffs and by the judges.
- B. Whenever a motion is filed to withdraw, Rule 121 requires that notice be given by the attorney seeking to withdraw to his/her client and opposing parties.
- C. Upon receipt of the motion, the clerk's office should tickle the matter for 20 days after the filing.
- D. Upon the expiration of the 20 days, the clerk's office shall bring the file to the attention of the judge or judicial officer assigned to the case.

Dated this 20TH day of June, 2003.

**O. John  
Kuenho  
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Digitally signed by O.  
John Kuenhold  
DN: CN = O. John  
Kuenhold, C = US, O  
= 12th Judicial  
District, OU = Chief  
Judge  
Date: 2005.02.11  
11:12:39 -07'00'

BY THE COURT:

**/s/ Signed Copy on file in Admin  
Office**

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O. John Kuenhold  
Chief Judge, Twelfth Judicial District