

JDF 70	Certificate of Service (civil cases)	
1. Court: <input type="checkbox"/> District <input type="checkbox"/> County Colorado County: _____ Mailing Address: _____		<i>This box is for court use only.</i>
2. Parties to the Case: Plaintiff or Petitioner: _____ v. Defendant or Respondent: _____		
3. Filed by: Name: _____ Mailing Address: _____ City: _____ St: _____ Zip: _____ Phone: _____ Email: _____		4. Case Details: Number: _____ Division: _____ Courtroom: _____

5. Background

I submit this certificate pursuant to Colorado Rules of Civil Procedure (C.R.C.P.) 5 and 121 *(for district court cases)* or 305 and 305.1 *(for county court cases)*.

6. Document Filed

I filed *(title of document)* _____ with the court.

7. Copies Delivered

I certify on *(enter date)* _____, a copy of the above document was sent to the other parties by:

| C.R.C.P. |

☐ 1) Colorado Courts E-Filing. www.jbits.courts.state.co.us/efiling 121 § 1-26.

☐ 2) Delivering a copy to the person by: *(check at least one)* 5(b)(2)(A).

☐ Handing it to the person. (A)(i).

☐ Leaving it at their office with a person in charge or in a conspicuous place. (A)(ii).

☐ If they don't have an office, or it was closed, leaving it at their residence with someone over 18 who also lives there. (A)(iii).

- ☐ 3) Mailing a copy to their last known address.

5(b)(2)(B).

Address Used: Include person's name, street address, and city/state/zip.

- a) _____
b) _____
c) _____
d) _____
e) _____

- ☐ 4) Leaving a copy with the clerk of court. *(only if no known address)*

(2)(C).

- ☐ 5) Other means: *(explain)*

(2)(D).

8. Sign & Date

Print Your Name: _____

Signature: _____

Date: _____