



Instructions to Waive Fees

1. Give the Court

JDF 205 - Request to Waive Fees.

Or

JDF 209 - Notice of Fee Waiver.

Attach proof you receive one of these benefits:

- Aid to the Blind Colorado.
- Aid to the Needy and Disabled (AND).
- Old Age Pension - A and B.
- Supplemental Security Income (SSI).

2. For JDF 205 - Also Give the Court

JDF 206 - Order on the Request to Waive Fees.

- Just fill out the boxes on the top of the form.

3. For JDF 205 - What Do I include as Income?

This is income from all household members who contribute to the common support of the home.

Include:

- | | | |
|-------------|-----------------------|---|
| • Wages | • Annuities | • Unemployment Benefits |
| • Tips | • Dividends | • Independent Contractor Pay |
| • Salaries | • Commissions | • Social Security Disability (SSD) |
| • Bonuses | • Capital Gains | • Social Sec. Supplemental Income (SSI) |
| • Alimony | • Severance Pay | • Interest/Investment Earnings |
| • Pensions | • Trust Income | • Worker's Compensation Benefits |
| • Royalties | • Retirement Benefits | |

Note: Don't include income from **roommates**. Only include their incomes if you share bank accounts or commingle funds.

Do Not Include:

- | | | |
|-----------------|---------------------|------------------------|
| • Food Stamps | • Public Assistance | • Subsidized Housing |
| • Child Support | • TANF Payments | • Veteran's Disability |

4. For JDF 205 - What Can I List as an Expense?

Do not include nonessential items such as cable, streaming services, entertainment, dining out, alcohol, cigarettes, etc. Allowable expense categories are listed on the form.

5. For JDF 205 - What other Accounts or Property do I List?

Include personal property or investments that could be converted into cash without risking your ability to maintain a home or employment.