



Steps to a Civil Union Divorce (with kids)

Forms available at www.courts.state.co.us/Forms/family

1. Decide How to File.

File with your partner by signing the Petition together (jointly) **OR** by yourself.

2. File the Paperwork

File where you or your partner reside. Or, file in the county that issued the civil union.
One of you must reside in Colorado for at least 91 days.

Forms:

① Case Information Sheet (JDF 1000) and ② Petition (JDF 1250).

If filing by yourself also file ③ Summons (JDF 1251).

Pay or waive the [filing fee](#).

3. Case Management Order

The Court will send a Case Management Order (CMO). That order may include a date for an Initial Status Conference. You may also get special instructions for your case.

If Filing Jointly – Skip to Step 6

4. Formal Notification

You must formally notify your partner of the case by a process called **personal service**. This is done by a disinterested party (at least 18 years old) who formally delivers copies of the **Step 2** starting paperwork plus any **Step 3** court documents.

5. Provide Proof of Service

Provide the proof of service to the court.

There is a mandatory 91-day waiting period before the divorce can be granted.

6. Complete Forms

- ④ Certificate of Compliance (JDF 1104) (Each partner must do their own.)
- ⑤ Sworn Financial Statement (JDF 1111) (Both parties must complete their own.)
- ⑥ Property and Financial Agreement (JDF 1115)
- ⑦ Parenting Plan (JDF 1113)
- ⑧ Support Order (1117)
- ⑨ Decree (JDF 1257) (Complete Caption Only)
- ⑩ Pretrial Statement (JDF 1129). Only complete if disagreement on some or all issues.

7. Initial Status Conference

The Initial Status Conference is an opportunity to discuss the status of your case and to exchange forms (④ and ⑤) and other documents identified in the CMO.

If you have complete agreement on ⑥ and ⑦ – Skip to Step 9

8. Mediation

You and your partner will likely be required to participate in mediation before the Hearing. This is an opportunity to resolve any issues of the divorce.

You will need to provide proof of the mediation (JDF 1337) to the Court.

9. Final Hearing

Be prepared to present evidence and testimony regarding what you are requesting. Complete and file with the Court the ⑩ Pretrial Statement (JDF 1129). This form must be filed with the Court and provided to the other party 7 days prior to the hearing.

10. Decree and Order

If all documents are complete, your ⑧ Support Order and ⑨ Decree may be entered on or after the conclusion of your Hearing.