

<input type="checkbox"/> District Court <input type="checkbox"/> Denver Probate Court _____ County, Colorado Court Address: _____		
In the Matter of the Estate of: Deceased		▲ COURT USE ONLY ▲
Attorney or Party Without Attorney (Name and Address): _____ Phone Number: _____ E-mail: _____ FAX Number: _____ Atty. Reg. #: _____		Case Number: _____ Division Courtroom
INFORMATION OF APPOINTMENT		

Important Notice

The Court will not routinely review or adjudicate matters unless it is specifically requested to do so by a beneficiary, creditor, or other interested person. All interested persons, including beneficiaries and creditors, have the responsibility to protect their own rights and interests in the estate in the manner provided by the provisions of the Colorado Probate Code, §15-10-101, et seq., C.R.S, by filing an appropriate pleading with the Court by which the estate is being administered and serving it on all interested persons pursuant to §15-10-401, C.R.S. All interested persons have the right to obtain information about the estate by filing a Demand for Notice pursuant to §15-12-204, C.R.S.

To the heirs and devisees who have or may have an interest in this estate:

1. The Decedent died on _____ (date).
2. The Decedent left no Will.
 The Decedent left a Will dated _____. The dates of all codicils are _____.
The Will and any codicils were admitted to probate on _____ (date).
3. Proceedings in this matter are informal.
 Proceedings in this matter are formal.
4. _____ was appointed as Personal Representative on _____ (date).
5. No bond has been filed with this Court.
 Bond has been filed with this Court in the amount of \$ _____.
6. Administration of this estate is unsupervised. The Court will consider ordering supervised administration if requested by an interested person. (§§15-12-501, et. seq., C.R.S.)
 Administration of this estate is supervised.
7. This Information of Appointment is being sent to persons who have or may have some interest in the estate being administered.

8. Papers relating to this estate, including an inventory of estate assets, are either on file with this Court or, if not, papers may be obtained by interested persons from the Personal Representative. (§15-12-705, C.R.S. and §15-12-706(2), C.R.S.)
9. Interested persons are entitled to receive an accounting. (§§15-12-1001 to 15-12-1003, C.R.S.)
10. The surviving spouse, partner in a civil union, children under twenty-one years of age and dependent children may be entitled to exempt property and a family allowance if a request for payment is made in the manner and within the time limits prescribed by statutes. (§§15-11-401, et. seq., C.R.S.)
11. The surviving spouse or partner in a civil union may have a right of election to take a portion of the augmented estate if a petition is filed within the time limits prescribed by statute. (§§15-11-201, et seq., C.R.S.)
12. Any individual who has knowledge that there is or may be an intention to use an individual's genetic material to create a child and that the birth of the child could affect the distribution of the Decedent's estate should give written notice of such knowledge to the Personal Representative of the Decedent's estate.
13. Any individual who has knowledge that there is a valid, unrevoked designated beneficiary agreement in which the Decedent granted the right of intestate succession should give written notice of such knowledge to the Personal Representative of the Decedent's Estate.

Signature of Attorney for/or Personal Representative Date

Name of Personal Representative

Address

City, State, Zip Code

(Area Code) Telephone Number

E-mail Address

INSTRUCTIONS: This Information of Appointment must be given within 30 days of appointment of the Personal Representative. In the event a Will exists but there has been no formal testacy proceeding and the Personal Representative was appointed on the assumption of intestacy, this Information of Appointment must also be given to the devisees named in any existing Wills. A copy of this Information of Appointment and Certificate of Service (below) must be promptly filed with the Court. (Rule 8.4 of the Colorado Rules of Probate Procedure)

CERTIFICATE OF SERVICE

I certify that on _____ (date) a copy of this Information of Appointment was served on each of the following:

Name of Person to Whom you are Sending this Document	Relationship to Decedent	Address	Manner of Service*

*Insert one of the following: Hand Delivery, First-Class Mail, Certified Mail, E-Served or Faxed.

Signature