

<input type="checkbox"/> District Court <input type="checkbox"/> Juvenile Court _____ County, Colorado Court Address: _____		
In the Matter of the Adoption of: _____ Birth Name of Adoptee (If known) _____ Current Legal Name of Adoptee		▲ COURT USE ONLY ▲
Attorney or Party Without Attorney (Name and Address): _____ Phone Number: _____ E-mail: _____ FAX Number: _____ Atty. Reg. #: _____		Case Number: _____ Division Courtroom
REQUEST FOR ACCESS TO ADOPTION RECORDS		

I, _____, (name) request access to all adoption records as defined by section 19-1-103(6.5)(a.5), C.R.S., in the court's possession, that may include:

- the adoptee's original and amended birth certificate,
- the Final Decree of Adoption,
- the Final Order of Relinquishment,
- the Order of Termination of Parental Rights,
- non-identifying information about the birth parents and adoptee, and
- identifying information about the birth parents and adoptee.

1. Information about the person making the request (Requestor):

Name: _____ Date of Birth: _____
Relationship to Adoptee: _____
Street Address: _____
Mailing Address, if different: _____
City: _____ State: _____ Zip Code: _____ Daytime Phone #: _____
Email Address: _____ Evening Phone #: _____

2. Information regarding the Adoption:

Name of Adoptive Parent(s): _____
Date of Adoption (on or about): _____ County of Adoption: _____
Adoptee's Date of Birth: _____

3. I am eligible to have access to the adoption records in this case because I am:

- a. The adult adoptee OR His/her legal representative
- b. An adoptive parent of the minor adoptee OR His/her legal representative
- c. A custodial grandparent of the minor adoptee OR His/her legal representative
- d. The spouse or partner in a civil union of the adult adoptee OR His/her legal representative

AND I have notarized written consent from the adult adoptee or proof that the adult adoptee is deceased

- e. An adult descendant of the adoptee OR His/her legal representative

AND I have notarized written consent from the adult adoptee or proof that the adult adoptee is deceased

- f. An adult sibling or half-sibling of the adult adoptee OR His/her legal representative

AND I have notarized written consent from the adult adoptee or proof that the adult adoptee is deceased

- g. An adoptive parent or grandparent of an adult adoptee OR His/her legal representative

AND I have notarized written consent from the adult adoptee or proof that the adult adoptee is deceased

NOTE: You will be **required** to provide proof of your identity and establish your relationship to the adoptee to receive adoption records pursuant to sections 19-5-305(2)(b)(I) and(IV), C.R.S. Ask the court for more details or [click here](#) for a list of acceptable forms of identification and documents to establish how you are related to the adoptee. If you are submitting your request by mail, please send copies of these documents to the court for review (do not send originals). The court will destroy the copies after the information has been reviewed. If you send originals, you will be responsible for the cost of returning the originals to you by certified mail restricted delivery to ensure that the documents are delivered only to you.

4. I am not one of the individuals listed above in number 3 or do not have the required proof, however, good cause exists to allow me to have access to the adoption records pursuant to section 19-1-309, C.R.S. (explain below). **Note:** If you checked this box, file the Order ([JDF 533](#)) with the Court.

5. The provisions of the Indian Child Welfare Act apply to the adoptee as follows:

6. When the court locates the adoption records that I am requesting, I request:

That the court mail the records to me by certified mail restricted delivery (you will be responsible for the cost of mailing); **OR**

That the court notify me when the records are available, and I will come to the court in person to inspect and/or copy the records (you will be responsible for any copying costs).

Signature of Requestor Date

NOTE: If you are submitting your request by mail, you must sign this form in front of a Notary Public. If you are submitting your request in person, you do not need to sign this form in front of a Notary Public.

The foregoing Request for Access to Adoption Records was acknowledged before me in the County of _____, State of _____, this ____ day of _____, 20____, by the Petitioner.

My Commission Expires: _____

Notary Public

FOR CLERK USE ONLY BELOW THIS LINE (check the boxes below)

The requesting party has presented:

Identification provided: _____

AND

Documentation establishing his/her relationship to the adoptee provided:

If the request was received by mail:

Copies of the documents described above received from the requestor proving identify and establishing his/her relationship to the adoptee were reviewed and destroyed on _____ (date). If originals of the documents described above were received from Requestor, the originals were returned to the Requestor by certified mail restricted delivery on _____ (date).

The certified mail receipt was received by the court on _____ (date).
Tracking number: _____. **NOTE:** After the receipt is received and the tracking number is noted on the form, destroy the receipt.

Clerk Signature Date