

## SUPREME COURT OF COLORADO

### Office of the Chief Justice

#### DIRECTIVE CONCERNING ASSESSMENT OF COURT FEES AND COSTS

##### I. Waiver of Court Fees for Public Entities.

- a. Court Fees.** All docketing fees and additional fees of clerks of court charged pursuant to §13-32-104, (1)(b)-(k), C.R.S., including certifying a copy of any record, proceeding, or paper on file shall be waived for: the State of Colorado, all state or Judicial agencies, including the attorney general, public defender, Office of the Alternate Defense Counsel and its contract attorneys, Office of Respondent Parents' Counsel and its contract attorneys, and Office of the Child's Representative and its contract attorneys, or other representatives of any of the above listed entities or contract attorneys, institutions, and political subdivisions thereof. A "political subdivision" of the state means any governmental organization formed and operating under the laws of this state and includes every county; city and county; city; town; district, including any special district, school district, fire protection district, or improvement district; and authority, including any highway authority, regional transportation authority, housing authority within this state, or a Colorado district attorney's office.

This waiver shall not apply unless the individual identifies himself or herself as an attorney or other representative of one of the above-listed entities at the time of the request.

- b. Fees and Costs Excluded from Waiver.** Jury fees, and the costs involved in preparing appeals, the record on appeal, or any transcript of evidence or testimony in the record shall be charged against the State of Colorado, all state agencies, institutions, and political subdivisions thereof at the rate set by statute, rule or order of the court.

##### II. Assessment of Fees and Costs for Retrieval of a Case File; Document Research and Redaction; Copies; Faxes; and Scanning.

- a. Case File Retrieval.** A fee may be charged for retrieval of a case file in order to recoup the costs of court employee time and resources up to a maximum of \$5.00 per case or per name if the file is on-site, or the actual cost of retrieving the case file if located off-site. The fee shall be waived for litigants, counsel of record, victims, witnesses, and the media if the request concerns a case file located on-

