

SUPREME COURT OF COLORADO
OFFICE OF THE CHIEF JUSTICE

**DIRECTIVE CONCERNING ASSESSMENT OF COST RECOVERY FEES FOR
MAINTAINING THE TECHNICAL INFRASTRUCTURE NECESSARY TO
SUPPORT ELECTRONIC ACCESS TO COURT RECORDS**

Whereas, the Judicial Department (hereinafter Department) electronically transmits documents and court records for the efficient operation of the Colorado State Court system, including probation;

Whereas the Department has implemented an Internet based program which gives access to court data to the general public and other governmental entities; and

Whereas the Department has implemented an Internet based program which gives the general public access to the Department’s e-filing program; and

Whereas, the Department’s budget, as approved by the General Assembly, assumes the collection and use of cash funds for hardware, software, and staffing for the different programs deployed by the Department;

Now, therefore, it is ordered that these cost recovery fees are set administratively such that the revenue generated from the fees approximates the direct and indirect costs of the equipment and staff time necessary to provide access to the Department’s computer information system by the public and other agencies. Fees described in the paragraphs below are listed in the fee charts, which are Attachments A, and B to this directive.

I. Access fees for private probation

Private probation providers under contract to provide services to the Colorado Judicial Department to supervise certain offenders sentenced by the court to probation pay a fee in order to access and enter data into the court computerized data management system.

II. Public Access to Court Records

The public can obtain electronic access to certain court records through the internet. The cost for this service to the public varies from vendor to vendor and may depend on volume purchases from the vendor.

III. E-filing of Court Documents

The Department provides for e-filing of court documents in trial court and appellate court cases. The Department charges fees for this e-filing service as identified in Attachment B. The Department may charge additional fees for newly developed services as they become available.

Attachment A
Fee Chart for Sections I, II, IV

Source of fee	Amount of fee to Judicial Department	Amount charged by vendor
Access fee for Private Probation	Monthly fee per every active client under supervision: \$1.37	N/A
Public access to court records	The Judicial Department has contractual relationships with third party vendors and receives payment from those vendors who provide the information to the public.	Depends on volume and other contractual provisions between the public and third party information resellers.
Convenience fee for alternative form of payment	Limited to the actual cost to the department to process a transaction by alternative form of payment. Pass through to vendor.	Fee charged to the department for use of alternative form of payment. Section 24-19.5-103(3), C.R.S.

Attachment B
Fee Chart for Section III – Effective July 13, 2020 for the Department’s E-Filing System

Core Services

Civil E-Filing Fees¹

Source of Fee	Amount of Fee	Frequency of Charge
County Court	\$12.00	Charged once per case.
District Court	\$12.00	Charged once per filing.
Court of Appeals and Supreme Court	\$12.00	Charged once per filing.

¹E-filing fees will be charged on rejected filings.

Criminal E-Filing Fees²

Source of Fee: (CR, M. T, and JD case types)	Amount of Fee	Frequency of Charge
County Court	\$12.00	Charged once per case.
District Court	\$12.00	Charged once per case.

²E-filing fees will be charged on rejected filings.

E-Service Fees³

Source of Fee	Amount of Fee	Frequency of Charge
County Court Civil	\$12.00	Charged once per transaction regardless of the number of recipients.
District Court Civil	\$12.00	Charged once per transaction regardless of the number of recipients.
Court of Appeals and Supreme Court	\$12.00	Charged once per transaction regardless of the number of recipients.

³E-service fees will be charged on rejected filings.

Optional Service Features

Mail Fees⁴

Source of Fee	Amount of Fee	Frequency of Charge
Flat Fee	\$12.00	Charged once per transaction regardless of the number of recipients.
Printing	\$0.04	Charged per page for mailing
Postage	Based on current postage rates.	Charged based on the number of pages a mailing contains.

⁴Mail fees will be charged on rejected filings.

Additional System Features

Source of Fee	Amount of Fee	Frequency of Charge
Case History Access	\$15.00	Charged for non-party access to the case; access is allowed for fourteen days from the date of purchase.
Notifications	Free up to 30 “rules” per organization; \$20 per month prorated for each exceeding 30.	Charge monthly based on the average daily “rules” for each organization.