



# news

Colorado Judicial Branch  
Nancy E. Rice, Chief Justice  
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FOR IMMEDIATE RELEASE  
March 23, 2015

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## **Second Judicial District announces District Court vacancy** *Commission sets date to select nominees*

The Second Judicial District Nominating Commission will meet May 4, 2015, at the Denver City and County Building to interview and select nominees for appointment by the governor to the office of district judge for the Second Judicial District (Denver County). The vacancy will be created by the resignation of the Honorable Herbert L. Stern III. The vacancy will occur on June 1, 2015.

To be eligible for appointment to fill the vacancy, the applicant must be a qualified elector of the Second Judicial District and must have been admitted to the practice of law in Colorado for five years. The current annual salary for this position is \$145,219. The initial term of office of a district judge is a provisional term of two years; thereafter, the incumbent district judge, if approved by the voters, has a term of six years.

Application forms are available from the office of the ex officio chair of the nominating commission, Justice Nathan B. Coats, 2 E. 14<sup>th</sup> Ave., Denver, CO 80203; and the office of the district administrator, Kelly Boe, 1437 Bannock St., Room 256, Denver, CO 80203.

Applications also are available on the court's home page at

<http://www.courts.state.co.us/Careers/Judge.cfm>

The original, signed application along with an identical copy stored electronically as a PDF must be filed with the ex officio chair no later than 4 p.m. April 21, 2015. Late applications will not be considered. Any person wishing to suggest a candidate to fill the vacancy may do so by letter to be submitted to any member of the nominating commission, with a copy to the ex officio chair, no later than 4 p.m. April 14, 2015.

The members of the nominating commission for the Second Judicial District are: Jim Garcia, Christina Habas, Allen Nelsen, Kelly Nordini, John Rodman, Trey Rogers, and Andrew Schneider, all of Denver.

**Editor's Note:** Contact information for the nominating commission members.

- Jim Garcia, 2791 S. Roslyn St., Denver, CO 80231
- Christina Habas, 1290 Broadway, Suite 600, Denver, CO 80203
- Allen Nelsen, 2050 S. Columbine, Denver, CO 80210
- Kelly Nordini, 2557 Xanthia Ct., Denver, Co 80238
- John Rodman, 131 Madison St., Denver, CO 80206
- Trey Rogers, 1200 17th St., Suite 3000, Denver, CO 80202
- Andrew Schneider, 2100 Humboldt St., #307, Denver, CO 80205

Detailed application instructions follow.

**JUDICIAL NOMINATING COMMISSION**  
**APPLICATION FOR COLORADO STATE COURT JUDGESHIP**  
**PLEASE READ CAREFULLY – THESE INSTRUCTIONS ARE NEW**

Instructions

1. The application form for a Colorado state court judgeship can be found on the Judicial Branch website at <http://www.courts.state.co.us/Careers/Judge.cfm>. You should only use the application that was updated on 04/09. Do not use a prior version of the application. Please be complete and thorough in answering the questions; and, if an answer to any question requires more space than provided, attach a separate sheet of paper for each question.
2. Do not change the margins or font size on the application.
3. You must submit one original signed application along with an identical copy of your application electronically as a PDF file (preferably in text searchable format) on a CD or flash drive (these will not be returned). If your application materials include multiple documents, they should be combined into one single PDF document.
4. This commission requests **letters of reference from three to five** individuals who are in a position to comment on your qualifications for a judicial position. Such letters of reference shall be strictly confidential. Reference letters are to be sent directly to the Second Judicial District Nominating Commission, c/o Justice Nathan B. Coats, Ex Officio Chair, at the address listed below. You are instructed to tell your references not to send the original or a copy to you. A Request for Reference form is attached and must be used for each reference requested. In order for letters of reference to be considered, they must be received on or before the application deadline of April 21, 2015.
5. Your original signed application along with the electronic PDF copy should be delivered to the following address:

Second Judicial District Nominating Commission  
c/o Justice Nathan B. Coats, Ex Officio Chair  
2 E. 14<sup>th</sup> Avenue, Clerk's Office  
Denver, CO 80203

**If you are hand-delivering your application, please deliver it to the Supreme Court Clerk's Office. We do not accept emails of any application materials.**

6. Your application must be received no later than: **4 p.m. on April 21, 2015.**
7. Call Valerie in the Colorado Supreme Court Clerk's office with questions: 720-625-5157.

SECOND JUDICIAL DISTRICT NOMINATING COMMISSION

Applicant should send a copy of this instruction sheet to each of his or her requested references.

REQUESTED REFERENCE ON BEHALF OF \_\_\_\_\_.  
(Name of Applicant)

The above individual is applying for an existing vacancy on the Second Judicial District Court bench. The applicant is requesting that you write a letter of reference. It is not inappropriate for you to decline to do so. In writing such a letter, the Judicial Nominating Commission requests that you specifically address both the strengths and weaknesses of the applicant under separate headings. If you believe the applicant has no weaknesses relative to his or her capabilities to be a district court judge, you may so state. Finally, please rate the applicant, i.e., outstanding, excellent, above average, average, below average, or poor. All letters of reference are strictly confidential. **A copy may not be sent to the applicant. The original letter must be received no later than Tuesday, April 21, 2015 and must be sent directly to:**

Second Judicial District Nominating Commission  
c/o Justice Nathan B. Coats, Ex Officio Chair  
2 E. 14<sup>th</sup> Avenue, Clerk's Office  
Denver, CO 80203

**If you are hand-delivering your letter, please deliver it to the Supreme Court Clerk's Office.**

It is extremely important to the Commission that you be as objective as possible in assessing the applicant's qualifications. We rely very heavily on letters of reference and unless you are totally objective in your comments, the Commission cannot properly carry out its function. Do not feel compelled to endorse the applicant merely because you have been asked to write a letter of reference on his or her behalf.

Sincerely,

Second Judicial District Nominating Commission

Applicant should send a copy of this instruction sheet to each of his or her requested references.