



news

Colorado Judicial Department
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FOR IMMEDIATE RELEASE
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Second Judicial District announces two District Court vacancies *Commission sets date to select nominees*

The Second Judicial District Nominating Commission will meet March 28, 2016, at the Denver City & County Building (1437 Bannock St., Denver, CO 80203) to interview and select nominees for appointment by the governor to the office of district judge for the Second Judicial District (Denver County). The vacancies will be created by the retirement of the Honorable R. Michael Mullins and the resignation of the Honorable Ann B. Frick. The vacancies will occur on July 1, 2016.

To be eligible for appointment to fill one of the vacancies, the applicant must be a qualified elector of the Second Judicial District and must have been admitted to the practice of law in Colorado for five years. The current annual salary for these positions is \$159,320. The initial term of office of a district judge is a provisional term of two years; thereafter, the incumbent district judge, if approved by the voters, has a term of six years.

Application forms are available from the office of the ex officio chair of the nominating commission, Justice Monica M. Márquez, 2 E. 14th Ave., Denver, CO 80203; and the office of the district administrator, Kelly Boe, 1437 Bannock St., Denver, CO 80203. Applications also are available on the court's home page at <http://www.courts.state.co.us/Careers/Judge.cfm>

The original, signed application and an identical copy stored as a PDF must be filed with the ex officio chair no later than 4 p.m. on March 8, 2016. Late applications will not be considered. Any person wishing to suggest a candidate to fill one of the vacancies may do so by letter to be submitted to any member of the nominating commission, with a copy to the ex officio chair, no later than 4 p.m. on March 1, 2016.

The members of the nominating commission for the Second Judicial District are: Tandy Dilworth, Christina Habas, Louise Hurlbut, Melody Mirbaba, Allen Nelsen, Kelly Nordini, and John Rodman, all of Denver.

Editor's Note: Contact information for the nominating commission members.

- Tandy Dilworth, 1800 Larimer St., Suite 1400, Denver, CO 80202
- Christina Habas, 1290 Broadway, Suite 600, Denver, CO 80203
- Louise Hurlbut, 630 Vine St., Denver, CO 80206
- Melody Mirbaba, 1300 Broadway, 6th Floor, Denver, CO 80202
- Allen Nelsen, 2050 S. Columbine, Denver, CO 80210
- Kelly Nordini, 2557 Xanthia Ct., Denver, CO 80238
- John Rodman, 131 Madison St., Denver, CO 80206

JUDICIAL NOMINATING COMMISSION
APPLICATION FOR COLORADO STATE COURT JUDGESHIP
PLEASE READ CAREFULLY – THESE INSTRUCTIONS ARE NEW

Instructions

1. The application form for a Colorado state court judgeship can be found on the Judicial Branch website at <http://www.courts.state.co.us/Careers/Judge.cfm>. You should only use the application that was updated on 04/09. Do not use a prior version of the application. Please be complete and thorough in answering the questions; and, if an answer to any question requires more space than provided, attach a separate sheet of paper for each question.
2. Do not change the margins or font size on the application.
3. You must submit one original signed application along with an identical copy of your application electronically as a PDF file (preferably in text searchable format) on a CD or flash drive (these will not be returned). If your application materials include multiple documents, they should be combined into one single PDF document.
4. This commission requests **letters of reference from three to five** individuals who are in a position to comment on your qualifications for a judicial position. Such letters of reference shall be strictly confidential. Reference letters are to be sent directly to the Second Judicial District Nominating Commission, c/o Justice Monica M. Márquez, Ex Officio Chair, at the address listed below. You are instructed to tell your references not to send the original or a copy to you. A Request for Reference form is attached and must be used for each reference requested. In order for letters of reference to be considered, they must be received on or before the application deadline of 4:00 p.m., March 8, 2016.
5. Your original signed application along with the electronic PDF copy should be delivered to the following address:

Second Judicial District Nominating Commission
c/o Justice Monica M. Márquez, Ex Officio Chair
Supreme Court Clerk's Office
2 E. 14th Avenue
Denver, CO 80203

If you are hand-delivering your application, please deliver it to the Clerk's Office. We do not accept emails of any application materials.

6. Your application must be received no later than: **4 p.m. on March 8, 2016.**
7. Call Valerie in the Colorado Supreme Court Clerk's office with questions: 720-625-5157.

SECOND JUDICIAL DISTRICT NOMINATING COMMISSION

Applicant should send a copy of this instruction sheet to each of his or her requested references.

REQUESTED REFERENCE ON BEHALF OF _____.
(Name of Applicant)

The above individual is applying for an existing vacancy on the Second Judicial District Court bench. The applicant is requesting that you write a letter of reference. It is not inappropriate for you to decline to do so. In writing such a letter, the Judicial Nominating Commission requests that you specifically address both the strengths and weaknesses of the applicant under separate headings. If you believe the applicant has no weaknesses relative to his or her capabilities to be a district court judge, you may so state. Finally, please rate the applicant, i.e., outstanding, excellent, above average, average, below average, or poor. All letters of reference are strictly confidential. **A copy may not be sent to the applicant. The original letter must be received no later than 4:00 p.m. on Monday, March 8, 2016 and must be sent directly to:**

Second Judicial District Nominating Commission
c/o Justice Monica M. Márquez, Ex Officio Chair
Supreme Court Clerk's Office
2 E. 14th Avenue
Denver, CO 80203

If you are hand-delivering your letter, please deliver it to the Clerk's Office.

It is extremely important to the Commission that you be as objective as possible in assessing the applicant's qualifications. We rely very heavily on letters of reference and unless you are totally objective in your comments, the Commission cannot properly carry out its function. Do not feel compelled to endorse the applicant merely because you have been asked to write a letter of reference on his or her behalf.

Sincerely,

Second Judicial District Nominating Commission

Applicant should send a copy of this instruction sheet to each of his or her requested references.