

## IDENTIFICATION AND RELATIONSHIP DOCUMENTS NEEDED FOR ACCESS TO ADOPTION RECORDS

### A. Forms of identification (which must be current) accepted by the court (to prove who you are):

You will need at least one of the following:

- \*Alien Registration Receipt/Permanent Resident Card
- \*Certificate of U.S. Citizenship
- \*City of Denver County Jail Inmate ID
- \*Colorado Department of Corrections ID card
- \*CO Temporary Driver's License Form  
(with hole-punched Driver's License)
- \*Department of Human Services Youth Corrections ID
- \*Employment Authorization Card (I-766)
- \*Foreign Passport
- \*Government Work ID
- \*Job Corps ID
- \*Photo Driver's License
- \*Photo ID Card (DMV)
- \*School, University or College ID Card
- \*Temporary Resident Card
- \*U.S. B1/B2 Visa card with I-94
- \*U.S. Certificate of Naturalization
- \*U.S. Citizenship ID Card (I-197)
- \*U.S. Military ID Card
- \*U.S. Passport

**OR**

You will need at least two of the following

- \*Acknowledgment of Paternity document (Colorado only)
- \*Birth Certificate of Applicant (U.S. only)
- \*Court order of adoption or name change
- \*Craft or trade license (Colorado only)
- \*DD-214
- \*Divorce Decree (U.S. only)
- \*Hospital birth worksheet (within 6 months of event)
- \*Hunting or Fishing License (Colorado only)
- \*IRS-TIN card
- \*Marriage license (U.S. only)
- \*Medicare Card
- \*Merchant mariner card
- \*Mexican voter registration card
- \*Motor vehicle registration or title (U.S. only)
- \*Pilot license
- \*Selective Service Card (U.S. only)
- \*Social Security Card
- \*Social Services Card (Medicaid, WIC)
- \*State or federal prison or corrections card
- \*Tribal ID Card
- \*Weapon or gun permit (U.S. only)
- \*Work ID, Paycheck Stub (within 3 months), or
- \*W-2 (last tax year)

### B. Types of documents accepted by the court to prove how you are related to the adoptee:

- If you are the **adoptee**, you must show identification as described above in Section A.
- If you are the **adoptive parent of a minor adoptee**, you must provide proof of the adoption and that you are the adoptive parent.
- If you are the **custodial grandparent of the minor adoptee**, you must provide birth certificates proving that you are the grandparent. You must also provide proof that you have "custody" of the minor adoptee.
- If you are the **legal representative of the adoptee, the adoptive parent of the minor adoptee or the custodial grandparent of the minor adoptee**, you must provide proof of the client relationship as well as proof of your client's relationship to the adoptee.
- If you are the **spouse or partner in a civil union of the adult adoptee**, you must provide a marriage certificate or civil union certificate. If you are common law married (or civil union), you must provide a notarized Affidavit of common law marriage (or civil union) or joint income tax return or insurance policy. In the case of a common law marriage (or civil union), the documents must clearly state "husband and wife" or "partners in a civil union".
- If you are an **adult descendant of the adoptee (child, grandchild, great-grandchild, etc.)**, you must provide a birth certificate or a chain of birth certificates to prove your relationship to the adoptee.
- If you are an **adult sibling or half-sibling of the adult adoptee**, you must provide a birth certificate proving that you and the adult adoptee have at least one same parent.
- If you are an **adoptive parent or grandparent of the adult adoptee**, you must provide proof of the adoption and that you are the adoptive parent. If you are the adoptive grandparent, you must provide a birth certificate showing that you are the parent of the adoptive parent.
- If you are the **legal representative of the spouse or partner in a civil union of the adult adoptee; adult descendant of the adoptee; adult sibling or half-sibling of the adult adoptee; or adoptive parent or grandparent of the adult adoptee**; you must provide proof of the client relationship as well as proof of your client's relationship to the adult adoptee. You must also provide notarized, written consent from the adult adoptee or proof that the adult adoptee is deceased