

**20<sup>TH</sup> JUDICIAL DISTRICT OF COLORADO**  
**ADMINISTRATIVE ORDER**  
**ADMINISTRATIVE DIRECTIVE 99-104**  
**SUBJECT: Scheduling Dependency and Neglect Cases**



---

**To: District Court Judges, Juvenile Magistrate, District Court  
Division Clerks, Clerk of Court, and District Administrator.**

**From: Roxanne Bailin, Chief Judge**

**DATE: December 9, 1999**

---

Administrative Directive 99-102 established the Memorandum of Procedure for Dependency and Neglect cases. Part of that directive established deadlines for adjudication, disposition, and termination that are consistent with statutes, Chief Justice Directives, and the best interests of children.

In order for those deadlines to be met, it is necessary for the District Court to establish policies and procedures that guarantee that Dependency and Neglect cases will be set within the deadlines.

Henceforth, the Division to which a case is assigned shall set adjudication, disposition, and termination hearings within the deadlines set forth in the Memorandum of Procedure, regardless of whether the week requested is fully set, and regardless of the calendars of the attorneys.

In the event that the Division to which the case is assigned will not be in session during a week when a case must be set, that Division will refer the case to the other Juvenile Division for setting. If that division is not available, the case shall be referred to the Chief Judge for assignment.

---

Roxanne Bailin, Chief Judge