**ADAMS & BROOMFIELD COUNTIES TRANSCRIPT REQUEST PROCEDURE**

December 2019

THIS PROCEDURE IS TO BE USED TO ORDER ALL COURT TRANSCRIPTS

FOR COUNTY AND DISTRICT COURT PROCEEDINGS

PLEASE REFER TO THE CHIEF JUSTICE DIRECTIVE 05-03 LOCATED AT

[www.courts.state.co.us](http://www.courts.state.co.us)

ALL TRANSCRIPT ORDERS MUST BE ORDERED ON THE REQUIRED

TRANSCRIPT REQUEST FORM JDF 4 VI WHICH IS ATTACHED

PLEASE SEND ALL TRANSCRIPT REQUEST ORDERS TO:

**MANAGING COURT REPORTER**

**1100 JUDICIAL CENTER DRIVE**

**BRIGHTON, CO 80601**

**Or**

**FAX: (303) 654-3201**

**EMAIL:** **17thcourtreporter@judicial.state.co.us**

**PLEASE DIRECT ALL QUESTIONS TO KIM REIFEIN**

**MANAGING COURT REPORTER**

**PHONE: (303) 654-3515**

**EMAIL:** **kimberly.reifein@judicial.state.co.us**