

Complete all highlighted areas of this form. If something does not apply, use N/A.

EXAMPLE ONLY – COMPLETE FORM AS IT APPLIES TO YOUR CASE

<input checked="" type="checkbox"/> District Court <input type="checkbox"/> Denver Juvenile Court Pueblo County, Colorado Court Address: 501 N. Elizabeth ST., Room 116 Pueblo, CO 81003	<div style="text-align: center;">▲</div> <div style="text-align: center;">COURT USE ONLY</div> <div style="text-align: center;">▲</div> <div>Case Number: _____</div> <div>Division _____ Courtroom _____</div>
In re the Parental Responsibilities concerning: Jesse Doe (child or children's names) Petitioner: Willy John Wonka & Mary Jane Wonka (Grandparent(s) names) and Respondent: John doe & Jane Doe (Parent(s) names)	
RETURN OF SERVICE	

You will provide this form to the person you choose to serve the custody papers to the other parties; sheriff's department, private process server, etc. The papers cannot be served by you. It is your responsibility to get this form back from the sheriff or process server once service has been completed and file it with the court.

I declare under oath that I am 18 years or older and not a party to the action and that I served this Summons, a copy of the Petition, and if applicable the ☐ Case Management Order, ☐ Notice of Initial Status Conference, ☐ Parenting Plan ☐ Sworn Financial Statement and ☐ Other (Please identify): _____ in this case on the Respondent in _____ (County) _____ (State) on _____ (date) _____ (time) at the following location: _____

By (Check one):

- ☐ By handing it to a person identified to me as the Respondent, _____ (full name).
- ☐ By leaving it with _____ (Type or write name legibly), who is designated to receive service for the Respondent because of the following relationship with the Respondent: _____ as provided for in Rule 4(e), C.R.C.P.
- ☐ I attempted to serve the Respondent on _____ occasions but have not been able to locate the Respondent. Return to the Petitioner is made on _____ (date).
- ☐ I attempted to leave it with Respondent who refused service.
- ☐ Private process server
- ☐ Sheriff, _____ County

Signature of Process Server

Fee \$ _____ Mileage \$ _____

Name (Print or type)

Subscribed and affirmed, or sworn to before me in the County of _____, State of _____,

this _____ day of _____, 20 _____.

My Commission Expires: _____

Notary Public/Clerk