

Chief Judge, Twelfth Judicial District

**ORDER REGARDING
Elections Coverage**



**CHIEF JUDGE
ADMINISTRATIVE ORDER
2012-04
As Amended 10-31-16, 10-30-18,
11-2-2020, 11-4-2022, & 10-26-
2023**

**ELECTIONS COVERAGE
IN THE COURTS OF THE TWELFTH JUDICIAL DISTRICT**

RECITALS & ORDER

- A. This order is intended to meet the requirements of CRCP 77, which requires courts to be available 24 hours a day. The importance of this requirement is more apparent during elections.
- B. Therefore, the Courts of the 12th Judicial District will be available for filings and hearing if necessary, during elections as follows:
1. If the filing is going to occur during the courts' regular business hours, the attorney for represented parties should e-file the petition and call the Clerk of Court to make the Clerk aware of the urgency of the matter so the Clerk can inform the Court Executive and the on-call election judge of the filing. Parties who are not represented by an attorney should bring their pleadings to the Clerk of Court at the courthouse and the Clerk of Court will contact the Court Executive and the on-call election judge.
 2. If the filing is going to occur after business hours, the attorney for represented parties and the unrepresented party, himself, or herself, should contact the 12th Judicial Court Executive, Kyle Gustafson, 719-850-2974. The Court Executive will inform the on-call election judge who will make arrangements to hear the matter, if necessary.
 3. District Judge Amanda C. Hopkins is hereby appointed to serve as election judge.
- C. At the close of business on Election Day, the Clerk of Court for each Combined Court in the District shall post a copy of this Chief Judge Administrative Order in a conspicuous place where it will be visible to a member of the public from outside the courthouse.

SO ORDERED THIS 26th DAY OF OCTOBER 2023.

BY THE COURT:

Amanda C. Hopkins
Chief Judge, Twelfth Judicial District