



**20<sup>TH</sup> JUDICIAL DISTRICT OF COLORADO**  
**ADMINISTRATIVE ORDER 11-101**  
**SUBJECT: Administrative Order Concerning Electronic Devices in**  
**Judicial Buildings**

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**To: All Judicial Officers, District Administrator, Clerk of Court, Court Staff, District Attorney, Public Defender, Boulder County Bar Association, Chief Probation Officer, Probation Staff**

**From: Ingrid S. Bakke**  
**Chief Judge, 20<sup>th</sup> Judicial District**

**DATE: March 2, 2018**

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PURSUANT TO AUTHORITY GRANTED TO CHIEF JUDGES of the judicial districts of the State of Colorado by Chief Justice Directive 95-01, "Authority and Responsibility of Chief Judges," the following order is hereby entered:

In all courtrooms: All electronic devices shall be set on silent. The vibrate setting is not allowed. No person, except court personnel, may make a sound or photographic (still or video) recording of any proceeding or person, including but not limited to, jurors, attorneys, witnesses, parties, or observers. (Official transcripts of proceedings may be ordered through the office of the court clerk.) Persons may use laptop computers and other electronic devices so long as such use is not disruptive of court proceedings. A judicial officer may further restrict use and possession of electronic devices in the courtroom.

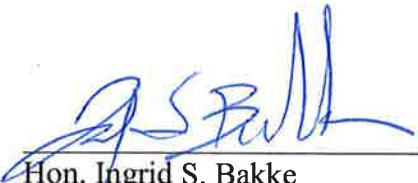
In all hallways and public areas of the building (other than courtrooms): Electronic devices may be used so long as such use is not disruptive of court proceedings. Cell phones must be set to vibrate or silent ring settings and may not be used to capture images. Use of any type of audio or video recording device in the clerk's office, at the clerk's window, or in the jury assembly room is strictly prohibited without express consent of the Court. A judicial officer may further restrict use and possession of electronic devices in the hallways and public areas.

Exceptions: Body-Worn Camera Systems (BWCS) utilized by the Boulder County Sheriff's Department pursuant to their Policy Number 529 and procedures set forth therein. Other exceptions to these rules may be granted only by permission of a judicial officer.

Media: Members of the media desiring access to the Justice Center with cameras, or other recording devices, shall present valid media credentials or other valid photo identification and business card at the security checkpoint. With a valid media credential

cameras shall be permitted in the hallways and public areas of the Courthouse. Administrative Order 2-101 Expanded Media Coverage of Court– cameras are not allowed in courtrooms without express consent of the Court.

Violations: These rules are the rules of all the courts in the 20<sup>th</sup> Judicial District. Anyone found to be in violation of these rules may be subject to contempt proceedings for violation of the court's order. Sanctions may include fines and/or jail sentences. Any phone, camera or other electronic device used in the courtroom in violation of this order shall be confiscated. Law enforcement shall be summoned and will confiscate the device based on their observations and/or on a third party report of such a violation. Law Enforcement shall promptly notify the judicial officer and only at the direction of such judicial officer will examine the device and delete any photos or recordings that were taken in violation of this order. Judicial officers shall make a determination as to what sanctions shall be imposed and the disposition of the device.



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Hon. Ingrid S. Bakke

Chief Judge

Twentieth Judicial District