

COLORADO JUDICIAL DEPARTMENT
Office of Dispute Resolution

ODR Policies and Procedures Manual

Subject: **RESPONSIBILITIES OF ODR NEUTRALS**

PEER REVIEW & PROFESSIONAL DEVELOPMENT

1. Every case within the ODR mediation program shall be mediated by a single Neutral unless otherwise approved.
2. ODR Neutrals shall participate in 10 hours per year of continuing education relevant to mediation or other dispute resolution concepts or processes, at least 2 hours of which shall be peer review with other ODR Neutrals. In-person peer review is preferable, but may also be conducted by telephone, e-mail, or listserv. The remaining 8 hours of continuing education may be met by additional peer review, attendance at local, state, or national conferences, listening to CLE tapes, watching CLE videos, or otherwise as approved by ODR Director. ODR Neutrals are required to provide documentation of continuing education to be submitted by ODR Neutrals annually with application for contract renewals.
3. ODR Neutrals shall attend such professional development and/or administrative meetings with other court mediators, ADR professionals, and ODR staff as are scheduled at mutually convenient times.
4. ODR Neutrals may observe mediations or other dispute resolution processes conducted by other ODR Neutrals, on such terms as agreed between them.
5. ODR Neutrals should consult with ODR staff as needed, regarding questions or concerns about particular cases.