

COLORADO JUDICIAL DEPARTMENT
Office of Dispute Resolution

ODR Policies and Procedures Manual
Subject: **Fees**

Date: July 1, 2011

ODR's mission is to provide quality ADR services at a reasonable cost. To effectuate this goal, ODR Neutrals must adhere to standard policies regarding the charging and collection of fees for services.

ADVANCE COLLECTION OF FEES FOR SERVICE

Unless otherwise specified by the Chief Justice or Director, ODR Neutrals shall collect fees directly from parties. For District Court Civil cases, payment is due in full from each party 10 days prior to the scheduled mediation session. For all other non District Court civil cases, payment is due in full from each party seven days prior to the mediation. If advance fees are not paid, the mediation should be cancelled.